

HORSMONDEN PARISH COUNCIL- AGENDA

A PARISH COUNCIL MEETING WILL BE HELD REMOTELY

ON MONDAY 12 APRIL 2021 AT 7.30 PM

If members of the public wish to attend the remote meeting or take part in the Public Session, see Joining Instructions below.

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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1. APOLOGIES FOR ABSENCE

2. PUBLIC SESSION (no decisions):

Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification

3. MINUTES OF PREVIOUS MEETING

Agree the Minutes of the Parish Council Meeting 1 March 2021 and Minutes of the Planning Committee meeting 16 March. (Minutes to be signed by the Chair at a later date)

4. PARISH COUNCIL FINANCE

- a. Agree payments listing up to and including 31st March 2021, as attached (**Appendix 1 - see attachment**)
- b. Confirm bank balances and Bank Reconciliation as at 31 March 2021
- c. Consider immediate investment of £50,000 and reinvestment of £70,000 in June 21.
- d. Agree renewal of PC insurance on 1st June 2021 (3-year LTA).
- e. Consider quotation for desk-based valuation of war memorial
- f. Correction of Ear Marked Reserves to carry forward into 21-22.
- g. Consider annual subscription renewal for KALC (Kent Association of Local Councils.)
- h. Parish Office store room- agree quotation for tube heater
- i. Agree cost to purchase new swing seat for play area
- j. Consider quotations for specialist tree survey for Horse chestnut on VG.
- k. Consider quotations for herbicide and fertiliser, scarifying and aeration for Village Green/Fromandez Drive

5. PARISH COUNCIL DECISIONS/ADMINISTRATION

- a. Update from KCC Councillor Hamilton
- b. Covid19 updates and decisions.
 - i) Consider Social club request to use Village Green for outdoor seating when open.
 - ii) Arrangements and risk assessment for meetings with effect from 7th May
 - iii) Arrangements and risk assessment for recommencing Speedwatch sessions after 12th April.
 - iv) Arrangements for reopening of Village Hall with risk assessment carried out by VH committee.
- c. Parish Highways/footpath/streetlighting/tree issues.
- d. Lost and forgotten footpaths- progress.
- e. Traffic solutions and HIPs
- f. Neighbourhood Planning. New Village Hall survey?
- g. Arrangements for unveiling of Hop picker Line amp and Conservation area map
- h. Allotments
- i. Agreement Design and access statement for Institute Building Plans
- j. Assisting Horsmonden to become carbon neutral/ tackle climate changes
- k. Consider response to Ministry of Housing, Communities and Local Government consultation 'Local Authority Remote Meetings- call for evidence' deadline 17th June 2021.

6. UPDATES/REMINDERS

Upcoming training, Christmas lights update, Parish Elections in May.



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989

31.03.2021

JOINING INSTRUCTIONS

If a member of the public wishes to attend the meeting, please join using Zoom or telephone. If you wish to speak at the Public Session, you should contact the Clerk prior to the meeting and advise her of the application about which you wish to speak. You will have up to three minutes to speak. If you do not contact the Clerk, you will not be able to speak.

Join Zoom Meeting

<https://us02web.zoom.us/j/84107611962?pwd=a0FzVHh5ZU1kWFpxdzJteXozb2xmQT09>

Meeting ID: 841 0761 1962

Passcode: 393166

Dial by your location

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

0203 481 5237 United Kingdom

Meeting ID: 841 0761 1962

Passcode: 393166

APPENDIX 1

Date: 31/03/2021

Horsmonden Parish Council Current Year

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Time: 12:46

Current Bank A/c

List of Payments made between 01/03/2021 and 31/03/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/03/2021	Lloyds Bank PLC	DD	34.19		credit card payment March
05/03/2021	Castle Water	DD	37.99		water supply public toilets
08/03/2021	Arron Services Ltd	DD	94.20		March email hosted exchange
10/03/2021	EDF Energy	DD	8.00		March energy VG boxes
10/03/2021	EDF Energy	DD	73.00		Energy Public toilets - MARCH
18/03/2021	B&CE Holdings	DD	176.24		March pension
19/03/2021	British Telecom	DD	217.62		Telephone and Broadband
24/03/2021	Society Of Local Council Clerk	BACS	144.00		Annual membership ass clerk
24/03/2021	Specialist Hygiene Services Lt	BACS	316.22		Feb toilet cleaning
24/03/2021	PSR Lighting & Signs Ltd	BACS	89.00		Feb street lighting maintenanc
24/03/2021	G Bridgland Ltd	BACS	480.00		Plant two new trees
24/03/2021	Rialtas Business Solutions Ltd	BACS	111.00		Training for accountancy
24/03/2021	Rialtas Business Solutions Ltd	BACS	432.00		Year end close down
24/03/2021	Mr J R Sheppard	BACS	20.00		digital imagery CA map
24/03/2021	Kent Association of Local Coun	BACS	84.00		Training session x 2
24/03/2021	Playdale Playgrounds Ltd	BACS	219.66		new swing seat
24/03/2021	Clearview Windows	BACS	90.00		Cleaning equipment on Green
24/03/2021	Clearview Windows	BACS	60.00		jet wash play area
24/03/2021	Royal Imagery	BACS	187.20		two framed portraits
25/03/2021	HMRC	BACS	1,428.49		Tax & NI March
25/03/2021	Ms J Stanton	BACS	1,448.69		March salary plus overtime
25/03/2021	Mrs L Noakes	BACS	2,273.66		Salary plus over time March
29/03/2021	Merit Thornton Planning & Comm	BACS	825.00		NH plan draft and screening
29/03/2021	PSR Lighting & Signs Ltd	BACS	89.00		March street lighting
29/03/2021	Specialist Hygiene Services Lt	BACS	316.22		March cleaning toilets
29/03/2021	Gillet & Johnston	BACS	3,048.00		Clock repairs
29/03/2021	Gillet & Johnston	BACS	1,716.00		Clock repairs
29/03/2021	Mr J Boot	BACS	768.75		drafting NH plan
31/03/2021	Business Stream	DD	65.41		waste water servcies
31/03/2021	Lloyds Bank PLC	DD	31.37		Credit card invoice 17.03.2021
31/03/2021	Mr J Couchman	BACS	83.09		March Clock and play area
31/03/2021	Heath Stores	BACS	20.00		Payment for gift voucher
31/03/2021	Duke Contractors	BACS	5,272.19		Grounds maintenance
Total Payments			20,260.19		