



HORSMONDEN PARISH COUNCIL MEETING

In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4) Notice is given that an ordinary meeting of Horsmonden Parish Council will be held in the Village Hall, Back Lane, Horsmonden on 2 February 2026 at 19:30.

Members of the public have the right to attend and will be welcomed by the Council.

TO ALL MEMBERS OF HORSMONDEN PARISH COUNCIL You are hereby summoned to attend the Meeting of Horsmonden Parish Council on Monday 2 February 2026 at 7.30pm in Horsmonden Village Hall, Back Lane, Horsmonden, Kent TN12 8LH.

Meeting called by Lucy Noakes Clerk to Horsmonden Parish Council, 01892 724989

Date: 27 January 2026

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting. All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

Copyright Notice - Plans, drawing and material submitted to the Council are protected by the Copyright Acts (Section 47, 1988 Act). You may only use material that is downloaded or printed for consultation purposes; to compare current applications with previous schemes and to check whether developments have been completed in accordance with approved plans. Further copies must not be made without the prior permission of the copyright owner

AGENDA

Please see Agenda Notes for quotations and links to background information available at the time of issue on the following agenda points.

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.

2. PUBLIC SESSION (no decisions):

Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification

3. MINUTES OF PREVIOUS MEETING

Agree the Minutes of the Parish Council meeting on [12 January 2026](#)

4. PARISH COUNCIL FINANCE/QUOTATIONS

- a. Agree payments listing up to and including 1 Feb 2026 (see Appendix 1 on page 3)
- b. Bank reconciliations at 31 January 2026
- c. Discuss and agree costings from KHS for potential HIPs project including Rural Parishes Grant application (see Item 7b)
- d. Renewal of Arron Services annual contract for computer maintenance
- e. Agree Flotek price increase for Microshade services
- f. Renew SLCC membership for Deputy Clerk

5. PLANNING

- a. Applications

Planning Application:	25/02518/FULL
Proposal:	<u>Proposed utility shed for dwelling permitted under 25/01045/FULL</u>
Location:	OS Plot 3710, Lewes Heath, Horsmonden, Tonbridge, Kent

- b. Feedback on S106 agreement for planning application 24/00078/HYBRID Bassetts Farm and recent issues regarding the developments
- c. Discuss requesting a condition under S106 Affordable Homes on 25/02758/REM Land South Of Brenchley Road, Brenchley Road, Horsmonden, Tonbridge, Kent to ensure local connection
- d. Feedback on request to meet with Southern Water regarding local drainage issues and upgrades to allow connection for new developments
- e. Consider suggestion that all new developments be equipped with an onsite defibrillator, installed by the developer before the properties are occupied
- f. Consider suggestion for an unveiling ceremony at Ralling Hill once development is completed
- g. Feedback and updates on planning and enforcement matters

6. UPDATES FROM BOROUGH/COUNTY COUNCILLORS

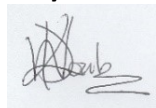
7. PARISH COUNCIL DECISIONS/ADMINISTRATION

- a. Assertion 10/GDPR basic training for Councillors
- b. Parish Highways/footpath/street lighting/landscaping and tree works
- c. HIPs (Highways Improvement Plan) [HIPS](#). (See 4c) Discuss HGV movements on Furnace Lane
- d. Update following meeting with Openreach regarding positioning of electricity boxes on village green
- e. Review and agree draft lease for new Parish Office
- f. Discuss next steps for parish play area project
- g. Consider next steps for Village Hall/Parish Amenities consultation
- h. Consider community litter pick
- i. Discuss Neighbourhood Watch 5 Year Strategy and possible attendance at village event
- j. Permission for Clerks to carry one weeks holiday over to next year

Please note that the next full council meeting is scheduled for 2nd March 2026

Lucy Noakes Clerk to Horsmonden Parish Council 01892 724989

Date of agenda notification 27 January 2026



APPENDIX 1

Date: 26/01/2026

Horsmonden Parish Council Current Year

Page 1

Time: 15:25

Current A/c- Unity Trust Bank

List of Payments made between 12/01/2026 and 01/02/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
15/01/2026	HMRC	BACS	677.40		Tax & NI January
15/01/2026	Mulberry & Co	BACS	144.00		quarterly payroll services
19/01/2026	EE - BT	DD	64.80		January mobiles
19/01/2026	Castle Water	DD	90.40		Water supply
19/01/2026	Peoples partnership	DD	238.18		Staff pensions January
20/01/2026	EDF Energy	DD	51.81		Energy supply toilets
20/01/2026	EDF Energy	DD	20.19		Electricity supply VG
21/01/2026	Drax	DD	219.93		Electricity street lights Dec
21/01/2026	Envirocure Ltd	BACS	719.95		Annual water checks for
21/01/2026	Forvis Mazaars	BACS	504.00		Annual auditing
21/01/2026	Clearview Windows	BACS	50.00		Cleaning around the green
21/01/2026	Envirocure Ltd	BACS	418.80		Water checks public toilets
21/01/2026	Viking	BACS	115.62		Stationery
21/01/2026	Clearview Windows	BACS	60.00		wash down play equipt
23/01/2026	Mrs L Noakes	BACS	1,626.33		January salary
23/01/2026	Anna Blyth	BACS	1,170.52		Salary January
26/01/2026	P&F Cleaning services LTD	SO	500.00		Jan cleaning toilets & shelter
Total Payments			6,671.93		