

HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON
MONDAY 3rd DECEMBER 2018 AT 7.30PM

AGENDA

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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1. APOLOGIES FOR ABSENCE

2. PUBLIC SESSION (no decisions): Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.

Community garden

3. MINUTES OF PREVIOUS MEETING

Agree the minutes of the Parish Council Meeting 5th November 2018 & Planning Committee Meeting 20th November 2018.

4. MATTERS ARISING (the council looks at matters ongoing from the last meeting - no decisions)

5. PARISH COUNCIL FINANCE/QUOTATIONS

- 5.1 Agree Parish Council accounts to 2nd December and settlement of invoices for this period (see appendix 1)
- 5.2 Chair to reconcile accounts with bank statement for period up to and including 4th November 2018
- 5.3 Chair to reconcile accounts with bank statement for period up to and including 30th September 2018
- 5.4 Internal auditors half yearly report.
- 5.5 Quotations to repair parking area kerb stones outside the Village hall
- 5.6 Quotations for installing the posts around Fromandez Drive.
- 5.7 Quotations for full risk assessment of Parish Council owned buildings.
- 5.8 Costs of installing Rialtas system and training for accounting with effect from 1.4.2019
- 5.9 BT quote for new contract for Broadband, telephone and mobile
- 5.10 Quotes for drinking fountain.

6 HIGHWAYS AND GROUNDS MAINTENANCE

- 6.1 Highways issues – footpaths, trees, roads, signs, verges, and markings
- 6.2 Public rights or Way. Footpath between the Village Green and Back Lane
- 6.3 Grounds Maintenance
- 6.4 Street lighting

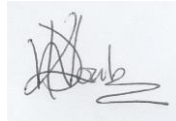
7. ADMINISTRATION

- 7.1 Traffic Solutions. Look at recent problems and potential ways forward as put forward by KCC
- 7.2 NH Planning. Plans and proposals moving forward.
- 7.3 Community garden scheme
- 7.4 Data Protection officers report
- 7.5 Reorganisation of office and purchase additional furniture
- 7.6 Listing Gun and Spit Roast Inn as asset of community value.
- 7.7 Listing Manchester House, the Heath Stores as asset of community value.

- 7.8 Gatwick Plans and the PC's future involvement with HWAAGS
 7.9 The Hop Pickers Line Heritage Group – invitation to join the HPLHG

8. UPDATES (no decisions)

- 8.1 Updates and meetings attended (updates and feedback from meetings attended and held by council members
 Finance meeting up date.



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989

26th November 2018

Horsmonden Parish Council Accounts as at 2nd December 2018

	Balances
Current account with Co-operative Bank PLC b/fwd. 05.11.2018 (assuming all debits and credits have cleared the account)	£ 118,773.39
Deposit account with HSBC b/fwd. 05.11.2018 (assuming all credits and debits have cleared the account)	£ 291.01
interest on HSBC account	<input type="text"/>

Item	Ref	Receipts	Payments
Castle water - supply of water to public toilets	D/D		£ 17.36
B&CE Holdings - Pension Mrs L Noakes - Nov	D/D		£ 52.32
Mrs J Stanton - November Salary	S/O Flexi		£ 478.30
Mrs L Noakes - November Salary plus overtime	S/O Flexi		£ 1,403.96
HM Revenue and Customs - Tax & NI November	402139		£ 455.44
Mr C J Couchman - November clock and play area	402140		£ 83.08
Tunbridge Wells & District Citizens Advice Bureau	402141		£ 250.00
Cheque void	402142		
Viking - stationery	402143		£ 68.00
Mr T Simms - play area spring, top soil and seed etc.	402144		£ 150.90
Information commissioner -Annual registration fee	402145		£ 40.00
VAT refund 31st March -31st September 2018		£ 4,673.19	

Current Account with Co-operative Bank PLC as at 02.12.18 (assuming all credits and debits have cleared the account)	£ 120,447.22
All Accounts with HSBC as at 02.12.18 (assuming all credits and debits have cleared the account)	£ 291.01

**TOTAL
BANK: £ 120,738.23**

Please note that in addition to this the Council holds a long-term investment of £70,000 with HSBC.