

HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON MONDAY 5TH
FEBRUARY 2018 AT 7.30PM

AGENDA

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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1. APOLOGIES FOR ABSENCE

2. PUBLIC SESSION (no decisions): Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.

3. MINUTES OF PREVIOUS MEETING

Agree the minutes of the Parish Council Meeting 8th January, Planning Committee Meeting 23rd January and Personnel Committee meeting 23rd January 2018.

4. MATTERS ARISING (the council looks at matters ongoing from the last meeting - no decisions)

5. PARISH COUNCIL FINANCE/QUOTATIONS

5.1 Agree Parish Council accounts to 4th February 2018 and settlement of invoices for this period (see appendix 1)

5.2 Chair to reconcile accounts with bank statement for period up to and including 7th January 2018

5.3 Quote for new router and data transfer to comply with new Data Protection Legislation and Regulations.

5.4 Quotes from the Social Club for new front door for Institute Building

5.5 Quotes for Village hall door entry system to parish office.

5.6 Quotes for weedkilling and fertilizer for the Village green

5.7 Quotes for new external noticeboard for Village Hall.

5.8 Update on results of street lighting testing and Quotes for street lighting maintenance contract.

5.9 Request for grant from Historical Society for provision of fireproof cabinet at Social club for storage of Historical records.

5.10 Agree clerks access to online banking with Co-operative Bank.

6. PLANNING APPLICATIONS

i) Current applications awaiting consideration by the council:

Planning Application No:	TW/17/03870/FULL
Proposal:	Demolition of existing large commercial units and replacement with 3No. smaller commercial units
Location:	Commercial Units Land To The North Of Spelmonden Farm Spelmonden Road Goudhurst Cranbrook Kent

ii) Any other planning business (discussion only - no decisions can be made)

7. HIGHWAYS AND GROUNDS MAINTENANCE

7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings (Lorries on Horsmonden Lanes, white lining)

8. ADMINISTRATION

8.1 Traffic Solutions- update on recent traffic accident at the crossroads. Update on current traffic project: agree the next steps and quotations.

8.2 Recommendations from personnel committee regarding appointment of additional member of staff.

8.3 Neighbourhood planning. Updates following the inception meeting on 26th January 2018.

8.4 Councils agreement to transfer old Parish Council minutes to Kent History and Library centre for archiving

8.5 Parish Council use of Facebook

8.6 Request to book the Village Green for Crosses on the Green event 29th March – 2nd April 2018

8.7 Village Litter Picking event for 2018

8.8 Parish play area. Obtaining quotations to renew/upgrade some equipment in line with S106 monies available.

9. CONSULTATIONS

9.1 Kent County Council - Homelessness Support Service for Vulnerable Adults in Kent
<https://consultations.kent.gov.uk/consult.ti/homelessnessconsultation/consultationHome> closes 4th March 2018

10. UPDATES (no decisions)

10.1 Updates and meetings attended (updates and feedback from meetings attended and held by council members)



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989

29nd January 2018

APPENDIX 1**Horsmonden Parish Council Accounts as at 4th February 2018**

	Balances	
Current account with Co-operative Bank PLC b/fwd. 08.01.2018 (assuming all debits and credits have cleared the account)	£ 102,765.16	
Deposit account with HSBC b/fwd 08.01.2018 (assuming all credits and debits have cleared the account)	£ 2.43	
Long term Bond with HSBC	£70,000.00	
interest on HSBC account	<table border="1" style="width: 100px; height: 15px;"><tr><td></td></tr></table>	

Item	Ref	Receipts	Payments
Business Stream - Supply of water to public toilets	D/D		£ 128.47
Health Care Equipment - baby change table for loos	401994		£ 262.80
Trevor Simms - repairs to public toilets	401995		£ 64.33
KALC - GDPR training -JM	401996		£ 36.00
B&CE Holdings - The Peoples Pension - December contr.	D/D		£ 21.60
Mrs L Noakes - January salary plus petrol	S/O Flexi		£ 1,089.53
HM Revenue and Customs - Tax & NI Mrs L Noakes, Jan	401997		£ 175.03
Mr C J Couchman - January clock and play area invoice	401998		£ 83.08
Duke Contractors Ltd -grounds maintenance contract	401999		£ 4,558.57
EJP Fire Protection Ltd - Fire alarm and system at Institute	402000		£ 156.00
Grant from Groundworks (NH planning - locality)		£ 6,390.00	

Current Account with Co-operative Bank PLC as at 04.02.18 (assuming all credits and debits have cleared the account)	£ 102,579.75
All Accounts with HSBC as at 04.02.18 (assuming all credits and debits have cleared the account)	£ 70,002.43

**TOTAL
BANK: £ 172,582.18**
