

MINUTES OF HORSMONDEN PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL at 7.30 P.M. ON MONDAY 11TH APRIL
2016

Present: Cllr March (Chair)
Councillors Stevens, Russell, Stanton, Holloway, Hughes, Davis and Jenkinson.

In attendance: Lucy Noakes (Clerk)
7 members of the public.

Declarations of Interest:

Declarations of pecuniary and non-pecuniary interests in accordance with the Code of Conduct were invited.
None were declared.

1. APOLOGIES FOR ABSENCE

Cllr McDermott.
Cllr Isaacs.

2. PUBLIC SESSION (no decisions): Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.

Mr Wheeler had asked to address the council about planning application TW/15/510638 –Old Hay Airfield, as he felt that important details had come to light since the council had looked at this matter in their meeting in February. He asked the council if they would consider revisiting this matter for further consideration as there was now more information available on the TWBC planning web site in the form of consultee comments and neighbour comments.

Cllr March outlined the procedures involved in calling a matter back to the council for re-discussion and said that if in light of Mr Wheeler's comments, three or more councillors asked the clerk to add this matter to the next agenda for discussion; the application could be discussed again at a following meeting, as outlined in the council's standing orders.

Mrs Syrett had asked the clerk to read aloud her objections to planning application TW/16/501851/FULL Quince Cottage, as she was not available to come to the meeting. The clerk read aloud Mrs Syrett's email, which outlined her opinion that three houses was over development for this piece of land. She was concerned about sewerage and drainage as well as the height of the proposed new development which she felt meant the new properties would look over existing houses. Mrs Syrett was also concerned about the extra traffic created by three new houses in what is a very narrow and quiet rural lane.

Mr Barnett had also asked the clerk to read out his comments on Quince Cottage as he was unavailable to come to the meeting. Mr Barnett was concerned about the possibility of overlooking from the new development and said that despite contact with the applicant and his agent, his concerns had not been addressed, with the plans now showing the development having moved closer to his property and not reduced in height. He also felt that the density of new buildings for the site was too large and would result in overlooking of his property. He felt that the traffic figures given in the planning statement were misleading and that the development would compromise the legal access to his property. The clerk was unable to finish reading Mr Barnett's comments as it took longer than the three minutes allocated.

Mr Crick, the applicant, also addressed the council about his application to Quince Cottage. He said that Lambert and Foster his acting agents had carried out a full marketing exercise on his property and had taken advice from TWBC planning. Meetings and correspondence had taken place with the neighbours and the design had been re-drafted to take into account their concerns. Mr Crick said that he felt the application was an opportunity to tidy up the site with a resultant reduction in traffic and noise. He felt it was a good use for a site which had been brown field for many years.

3. MINUTES OF PREVIOUS MEETING

Agree the minutes of the Parish Council meeting held on 7th March 2016

The minutes for the meeting of 7th March had been circulated by the clerk beforehand. They were taken as read and proposed for acceptance by Cllr Davis, seconded by Cllr Jenkinson, unanimous.

Cllr March proposed from the chair to bring forward the planning application TW/16/501851 – Quince Cottage, at this point, followed by other planning matters under item 5 of the agenda. This was seconded by Cllr Stevens, unanimous.

5. PLANNING

i) Current applications awaiting consideration by the council:

Much discussion took place about this matter amongst Council members, resulting in the following recommendation:

Planning Application No:	TW/16/501851/FULL
Proposal:	<u>Demolition of workshop buildings, extension and alterations to Quince Cottage, construction of new garage serving Quince Cottage, extension and alterations of the Garage/dwelling to create a 4 bedroom detached dwelling, and the erection of a new 4 bedroom detached dwelling house with associated access, parking and landscaping and change of use of B2 yard to residential curtilage</u>
Location:	Quince Cottage School House Lane Horsmonden Tonbridge TN12 8BJ
Recommendation:	Refusal
Proposal:	Cllr Davis, seconded Cllr Holloway, unanimous
Comments:	Recommended refusal on the basis of a development of a site outside the limits of built development. The council does note that it is a development of a B2 site and has no objection to that, but they feel that the dwellings proposed have too great a bulk on this site.

The Clerk stated that although she had spoken to the case officer at TWBC planning about Bassett's Farm application -TW/15/505340/OUT, a revised application had not yet been made and therefore there was nothing further to be discussed about this matter at present.

Planning Application No:	TW/16/502074/FULL
Proposal:	<u>Proposed retention of existing mobile home</u>
Location:	Manor Farm Maidstone Road Horsmonden Tonbridge TN12 8HA
Recommendation:	Refusal

Proposal:	Cllr Hughes, seconded Cllr Jenkins, unanimous.
Comments:	Recommended refusal. The Parish Council have not seen an adequate business plan to enable them to make any other decision.

ii) Appeal lodged - Capel Manor Courtyard TW 15/508374. Appeal reference: APP/M2270/W/16/3144877 appeal by 14th April

The Council felt that no further decision was required on this matter and that their previous comments still stood.

iii) Applications granted and refused.

None to report.

iv) Other planning matters raised (discussion only – no decisions)

Clerk to chase up enforcement of the pond at Bassett's farm Maidstone Road as this was still ongoing. Also the caravan at Bassett's Oast, as this was still there.

It was requested that the clerk also ask the enforcement officer about drainage at TW/16/501026 – Orchard House Farm, as there were reports that the water draining from the extension to the workshop goes into a drainpipe which terminates at the boundary discharging water onto the neighbour's property.

4. MATTERS ARISING (no decisions)

Conservation area map

Nigel Foster had said this was now ready for collection. VH to collect and deliver to Hall for storage until it can be mounted on the Green. Cllrs to meet on Saturday 16th at 10am to discuss where on the Green this should be positioned.

Public Rights of way

The Clerk was still awaiting news on this.

Computer training.

Clerk had now put adverts up for the computer training. There were currently two people registered for this course, hopefully others would also register.

Street Cruizer

The bus had visited the Green during the Easter holidays. Clerk to find out from the organisers how many attended these events and whether the youth worker could be present for the summer sessions.

Trees on the village green.

SD had met with the representative from Quaife Woodlands and the report was now awaited.

The council needed to mount the bronze plaque on the tree guard for the new lime on the Green.

It was suggested that the Clerk contact Mr Tweddle on one more occasion to see if he could carry out the tree work required. If not then another tree surgeon should be found.

Re- evaluation of parish owned buildings for insurance purposes

Tim Duncan from Lambert and Foster had met with Cllr Russell and the report was now awaited by the council.

Stay and play shed at Village hall

Cllr Russell did not have any details from KCC of when this work would be carried out as yet.

6. PARISH COUNCIL FINANCE

5.1 Agree parish council accounts to 31st March 2016 and settlement of invoices for this period. Chair to reconcile accounts with bank statement 6th March 2016.

The accounts to 31st March were presented to the council, as follows, by the Clerk. These were proposed for acceptance by Cllr Stevens seconded Cllr Russell and voted for unanimously.

Cllr march then examined the bank statements and signed and agreed the figures up to 6th March 2016, as presented at the last meeting.

Horsmonden Parish Council Accounts as at 31st March 2016

Current account b/fwd 07.03.2016
 Deposit account HSBC b/fwd 7.03.2016
 Interest received (Deposit Account)

Balances

£ 54,220.22
 £ 60,004.37

Item	Ref	Receipts	Payments
HM Revenue and Customs March L Noakes	401689		£ 261.46
Kent County Council Legal fees February	401690		£ 291.60
Rumwood nurseries - tree planting supplies	401691		£ 124.62
Mrs L Noakes - refund of training fee	401692		£ 25.00
Mr C J Couchman- March clock and play area	401693		£ 83.08
EDF Energy - electricity public toilets	D/D		£ 248.07
EDF Energy - Electricity village green	D/D		£ 56.06
BT Parish Office telephone and Broadband	D/D		£ 188.60
Mrs L D Noakes march salary and overtime	S/O		£ 1,166.06
Young People bus services - youth bus hire	401694		£ 140.00
SSE contracting Ltd - March street lighting	401695		£ 71.26
Specialist Hygiene Services- cleaning toilets March	401696		£ 187.20
E.On - Electricity supply for street lighting	401697		£ 387.95
Payment for computer training course		£ 15.00	
Current Account as at 31.03.16			£ 51,004.26
Deposit Account as at 31.03.16			£ 60,004.37
			TOTAL BANK: £ 111,008.63

7. HIGHWAYS AND GROUNDS MAINTENANCE

7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings

The following matters were raised for the clerk to report to Kent Highways services:

- Pot holes in Back Lane were still outstanding.
- Large pothole outside Wagtails on Brenchley Road
- Drainage issues in Gibbet Lane, Yew Tree Green Road junction, Hayman’s Hill, Churn Lane. were still ongoing

The clerk was also asked to report to the sports club that their small pedestrian gate had gone missing and to that the fence on the left hand side on entering, was falling down.

Cllr Stevens suggested that the clerk ask KCC Highways if a new finger could be added to the sign post at Spelmonden triangle to say ‘Horsmonden Church ‘ as this is not signposted from this direction.

7.2 Street lighting

A parishioner had reported that the light between 4 and 6 Oast View was no longer working. The clerk had asked the maintenance engineers to look into this

8. ADMINISTRATION

8.1 Air traffic

It was noted that Mr Stubbings was going to retire from his duties assisting with this project. The Council asked the Clerk to convey their gratitude for his assistance with understanding and dealing with this complicated issue. Members of the council will continue to attend the HWCAAG meetings and keep an eye on matters concerning air traffic over the Parish.

8.2 Emergency planning (UK Power Networks Priority Services Register for vulnerable residents.)

UK Power Networks had asked if the PC could help distribute information to residents about their priority services register for vulnerable residents. It was felt that this tied in with the emergency plan which the PC were writing. It was suggested that this could go into parish news articles, on the PC website and be announced at the APM, so that residents were aware of how to register.

The emergency planning group had gathered for a further meeting and were now discussing candidates for the emergency planning team, from the volunteers in the village. Some individuals will be invited to a meeting on 26th April to see how they feel about being part of the team.

8.3 William Lambert plaque and the Institute Building. (Discuss planning requirements and further progression towards insertion of plaque.)

The Clerk had received communication from TWBC planning to say that the works to insert the plaque and replace the front door would require full permission with block drawings and elevations to be drawn up as well as a design and access statement. The council were concerned about the potential costs of achieving the permission, which would be in addition to actually having the works carried out. However it was considered that at some stage the front door will require replacing anyways and if full permission were required for this alone, then the council may as well get permission for insertion of the plaque at the same time.

Clerk to find out if full permission with the same requirements would be required to replace front door like for like with a wooden door.

8.4 Public conveniences (Water usage/replace taps)

The Councillors were concerned as Cllr Davis had been into the loos and noticed that the tap in the men's toilet was again stuck in the 'on' position. They felt that this may be the source of the costly water bills. Clerk to get a plumber to look at the tap and see if it requires mending or replacement. This was proposed by Cllr Hughes, seconded by Cllr Davis and voted for unanimously.

8.5 Village Vision- remaining funds and parish up date.

The Clerk had received an email from Mr May to say he was holding £277.14 which was left over from the village vision funds. The council intend to carry out an update shortly and felt that this money could be used towards this. Clerk to ask Mr May to transfer money to PC to spend on the update.

8.6 Village festival

No more information on this at present.

8.7 Equipment for recording meetings.

The Clerk had received varied comments from other parishes whom she had asked about recording meetings. Some of the equipment was costly and other equipment did not work correctly. Also some found it useful and others found it a burden. It was suggested that the clerk ask KALC about the regulations regarding recordings – i.e. how long they must be kept and how they must be stored etc. Cllr Hughes will ask David Hawkins about recording equipment which might be suitable and how much this would cost.

8.8 Confirm arrangements for Annual Parish Meeting (refreshments, advertising, guests)

Cllr Davis confirmed that Mark Musgrave from the National Trust Sprivers would come along to the APM and inform those present about the NT's future plans for Sprivers. Clerk to ask if PCSO Jenkins can come (he had not yet confirmed). Cllr March suggested that he may be able to update the parish on the law with flying drones, as there had been some problems recently.

It was suggested that the council serve wine and light refreshments. Wine to be 12 bottles of red/white wine from Heath stores if possible (up to £50 in value) and tea and coffee. Each member of the council to bring a plate of food to be served with this.

9. CORRESPONDENCE /CONSULTATIONS

9.1 DCLG – Consultation on implementation of Planning Changes closes 15th April 2016

<https://www.gov.uk/government/consultations/implementation-of-planning-changes-technical-consultation>

The council did not have any comments to make about this consultation.

9.2 Online petition to give Parish and Town council's the right to appeal planning decisions to the Planning Inspectorate. Deadline 19th April 2016 [online petition to Parliament](#)

The Council did not feel it appropriate to comment on/sign petitions.

9.3 TWBC consultation on the Draft Sports & Active Recreation Strategy for the period 2016-2021 ends 3rd May 2016 <http://www.tunbridgewells.gov.uk/residents/sports-leisure-and-culture/sports-And-active-recreation-strategy>

This is to be discussed at the meeting on 9th May.

9.4 KCC Review of Funded Bus services ends 15th May 2016

http://consultations.kent.gov.uk/gf2.ti/-/588162/19956005.1/PDF/-/Final_Review_of_KCC_Funded_Bus_Services_Consultation_Document.pdf

To be discussed on 9th May.

10. UPDATES (no decisions)

10.1 Chairman's update

No update from the Chair.

10.2 Meetings attended (updates and feedback from meetings attended and held by council members)

Cllr Davis had attended the meeting on Traveller Incursions and had felt this to be very useful training.

Cllr Russell had attended the Parish Chairman's meeting in the absence of Cllr March and noted the following: Mr Colyer had spoken about finances and future predictions for the council. The Leader had given information on the development of the town centre. The traffic lights at Pembury Road were now going to be removed. The Head of planning was calling for local parishes to come forward with more sites for planning and would be holding meetings of a general nature, as well as in each parish, to try and ascertain further sites for development.

The meeting ended at 10.30