

HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON
MONDAY 2ND JULY 2018 AT 7.30PM

AGENDA

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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1. APOLOGIES FOR ABSENCE

3. PUBLIC SESSION (no decisions): Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification. *Angie Jenkins on community recycling etc.*

4. MINUTES OF PREVIOUS MEETING

Agree the minutes of the Parish Council Meeting 4th June 2018 & Planning Committee Meeting 19th June 2018

5. MATTERS ARISING (the council looks at matters ongoing from the last meeting - no decisions)

6. PARISH COUNCIL FINANCE/QUOTATIONS

- 6.1 Agree Parish Council accounts to 1st July 2018 and settlement of invoices for this period (see appendix 1)
- 6.2 Chair to reconcile accounts with bank statement for period up to and including 7th May 2018
- 6.3 Chair to reconcile accounts with bank statement for period up to and including 3rd June 2018
- 6.4 Internal Auditors report for 2017-18
- 6.5 Quotations to repair parking area kerb stones outside the Village hall
- 6.6 PC's agreement to cover the costs of Applause entertainment at the Sumer festival, from their Youth provision resources.
- 6.7 Air ambulance application for £100 grant.

7. HIGHWAYS AND GROUNDS MAINTENANCE

- 7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings
- 7.2 Grounds Maintenance - around the village

8. ADMINISTRATION

- 8.1 Traffic Solutions- update on recent traffic accident at the crossroads. Update on current traffic project: agree the next steps and quotations.
- 8.2 Emergency planning
- 8.3 Neighbourhood planning –permission to move forward with development of NH plan website, updates and summary from the Visioning events, moving forward with Design Forum and future plans.
- 8.4 HoVEC events.
- 8.5 Christmas lighting 2018
- 8.6 Community recycling.
- 8.7 GDPR – adoption of a Councillor privacy statement and an Employee privacy statement.
- 8.8 Adoption of an emergency contact form for the PC to use.

9. CONSULTATIONS

- 9.1 Kent County Council's Big Conversation ends on 8th August 2018 www.kent.gov.uk/bigconversation.
- 9.2 Marden NH plan consultation ends 21st July 2018
- 9.3 Highways England - Operation Stack Listening Exercise - deadline 22 July
<https://highwaysengland.citizenspace.com/he/solutions-to-operation-stack/>.
- 9.4 Draft High Weald AONB Management Plan 2019-2024 – ends 25th July www.highweald.org/public-consultation-2018.
- 9.5 KCC Tunbridge Wells Grammar School for Boys - Education Consultation ends 18th July 2018

10. UPDATES (no decisions)

- 10.1 Updates and meetings attended (updates and feedback from meetings attended and held by council members)



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989

25th June 2018

APPENDIX 1

Horsmonden Parish Council Accounts as at 1st July 2018

	Balances
Current account with Co-operative Bank PLC b/fwd. 03.06.2018 (assuming all debits and credits have cleared the account)	£ 94,936.00
Deposit account with HSBC b/fwd. 03.06.2018 (assuming all credits and debits have cleared the account)	£ 291.01
interest on HSBC account	<input type="text"/>

Item	Ref	Receipts	Payments
Horsmonden Sports Club- weedkilling and fertilizer grant	402063		£ 400.00
Office Furniture Online - chair for office	402064		£ 163.02
Choice leader Ltd (T/A TMS & checkmate Gifts) stationery	402065		£ 24.00
Arron services - install new router and IT solutions	402066		£ 201.60
B&CE Holdings - the Peoples pension- May pension	D/D		£ 60.56
BT - business quarterly charges	D/D		232.08
EDF energy - VG box electricity charges Dec-June	D/D		£ 48.88
EDF energy - Public Conveniences Dec - June	D/D		£ 189.96
Mrs L D Noakes- Salary for June	S/O Flexi		£ 1,086.36
Mr CJ Couchman - June clock and play area	402067		£ 83.08
Horsmonden Village Events Community - Applause entertainment	402068		£ 175.00
PSR Lighting& Signs Ltd - Maintenance-May	402069		£ 89.00
Specialist Hygiene Services Ltd - May cleaning	402070		£ 204.61
Invicta Law - Institute Lease final draft	402071		£ 550.80
Water Choice - supply to Public toilets - Dec- June	402072		£ 77.49
Hummel Electrical Ltd - replace tubes in toilets	402073		£ 60.00
David Buckett - internal audit 2017-18 Year end	402074		£ 273.40
HoVEC - electricity charges for summer fete		£ 31.03	

Current Account with Co-operative Bank PLC as at 01.07.18 (assuming all credits and debits have cleared the account)	£ 91,320.59
All Accounts with HSBC as at 01.07.18	£ 291.01

(assuming all credits and debits have cleared the account)

TOTAL
BANK: £ 91,611.60

Please note that in addition to this the Council holds a long term investment of £70,000 with HSBC.