

HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON MONDAY 4TH
DECEMBER 2017 AT 7.30PM

AGENDA

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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1. APOLOGIES FOR ABSENCE

2. PUBLIC SESSION (no decisions): Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.

3. MINUTES OF PREVIOUS MEETING

Agree the minutes of the Parish Council Meeting 6th November, Planning Committee Meeting 21st November and Personnel Committee Meeting of 21st November.

4. MATTERS ARISING (the council looks at matters ongoing from the last meeting - no decisions)

5. PARISH COUNCIL FINANCE

5.1 Agree Parish Council accounts to 3rd December 2017 and settlement of invoices for this period (see appendix 1)

5.2 Chair to reconcile accounts with bank statement for period up to and including 5th November 2017

5.3 Internal auditors report.

5.4. consider the quotation provided by Hurstway for project managing the repairs to the Institute following the survey from Bracketts.

5.5 Street lighting quotation for electrical certification of 45 street lights.

5.6 Agree to register with the ICO under current Data Protection legislation.

6. PLANNING APPLICATIONS

i) Current applications awaiting consideration by the council:

Planning Application No:	TW/17/03776/FULL
Proposal:	<u>Erection of two-storey side and rear extension</u>
Location:	1 Elphicks Farm Cottages Spelmonden Road Horsmonden Tonbridge Kent TN12 8EL

Planning Application No:	TW/17/03732/FULL
Proposal:	<u>Two-storey side extension</u>
Location:	Hill Top Lewes Heath Horsmonden Tonbridge Kent TN12 8AF

Planning Application No:	TW/17/03911/FULL
Proposal:	<u>Erection of detached garage, alterations to decking/patio area and removal of chimney</u>
Location:	3 Springfield Cottages Lamberhurst Road Horsmonden Tonbridge Kent TN12 8LR

ii) Any other planning business (discussion only - no decisions can be made)

7. HIGHWAYS AND GROUNDS MAINTENANCE

7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings (Lorries on Furnace Lane, verge cutting,)

7.2 Tree work - Discuss/decide any further actions on the Red Oak on the green

7.3 Street lighting and Christmas lighting

8. ADMINISTRATION

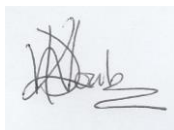
- 8.1 Consider recommendation from Personnel committee to appoint an additional member of staff for up to ten hours per week.
- 8.2 Neighbourhood planning update and approval of Locality grant application completed by the steering group and signed by the clerk to the council.
- 8.3 Traffic Solutions- update and agree the next steps and quotations.
- 8.5 Youth provision in the village- future youth provision and the street cruiser bus

9. CONSULTATION

- 9.1 2018 Boundary Review of parliamentary constituencies - deadline 11 December <https://www.bce2018.org.uk/>.
- 9.2 TWBC Draft Civic Development Planning Framework Supplementary Planning Document – closes 11th December 2017 http://consult.tunbridgewells.gov.uk/portal/planning_information/spp/spds/cdpf/cdpf?pointId=1508747178382
- 9.3 Kent County Council Consultations - 21st Century Way Cycle Route, Tunbridge Wells www.kent.gov.uk/21stcenturywaycycleroute_closes_20th_December_2017
- 9.4 NALC request for support for Falmouth Town Council SCA Business Rates & Public Conveniences Proposal Survey <https://www.surveymonkey.co.uk/r/KKFC7T> by 15 December 2017.

10. UPDATES (no decisions)

- 10.1 Updates and meetings attended (updates and feedback from meetings attended and held by council members)



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989

27th November 2017

APPENDIX 1

Horsmonden Parish Council Accounts as at 3rd December 2017

	Balances
Current account with Co-operative Bank PLC b/fwd 06.11.2017 (assuming all debits and credits have cleared the account)	£ 111,828.56
Deposit account with HSBC b/fwd 06.11.2017 (assuming all credits and debits have cleared the account)	£ 2.43
Long term Bond with HSBC	£70,000.00
interest on HSBC account	

Item	Ref	Receipts	Payments
Arron Services - Updating spare computer for NHP	401970		£ 285.60
Kent County Council - traffic project request	401971		£ 1,200.00
B&CE Holdings - The Peoples Pension - November	D/D		£ 12.49
Royal British legion - poppy wreath for memorial	401972		£ 25.00
Treework - pollarding and pruning of trees	401973		£ 1,584.00
Mrs L Noakes - November salary	S/O Flexi		£ 1,072.97
Millsales Direct Ltd - toilet rolls and urinal mats	401974		£ 185.58
KALC - training for GDPR workshop	401975		£ 36.00
Mr C J Couchman - clock and play area November	401976		£ 83.08
Mr D J Buckett - Iterim internal audit	401977		£ 248.40
VAT return for 01.04 - 30.09.2017 HMRC credit		£ 2,029.12	

Current Account with Co-operative Bank PLC as at 05.11.17 (assuming all credits and debits have cleared the account)	£ 109,124.56
All Accounts with HSBC as at 05.11.17 (assuming all credits and debits have cleared the account)	£ 70,002.43

TOTAL BANK: £ 179,126.99
