

HORSMONDEN PARISH COUNCIL

THE ANNUAL PARISH MEETING

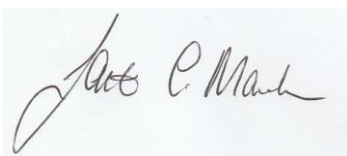
WILL BE HELD IN HORSMONDEN VILLAGE HALL ON
MONDAY 13th MAY 2019
REFRESHMENTS FROM 7.00PM MEETING STARTS AT 7.30 P.M.

AGENDA

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

1. **APOLOGIES FOR ABSENCE**
2. **HORSMONDEN NEIGHBOURHOOD PLAN**
Guest Speaker - Jim Boot (Neighbourhood planning consultant)
3. **UPDATE FROM KENT POLICE**
4. **PUBLIC SESSION - The public are entitled to raise any subject matter of relevance to the Parish and have up to three minutes each to speak. The content will be briefly minuted. (The session is normally restricted to ten speakers.)**
5. **MINUTES OF THE 2018 ANNUAL PARISH MEETING (these are available for viewing beforehand on the Parish Council website—www.horsmonden-pc.gov.uk)**
6. **CHAIRMAN'S REPORT AND OTHER PARISH COUNCIL UPDATES.**
7. **ACCOUNTS 2018/2019 (Appendix 1) AND PRECEPT FOR 2019/20 (Appendix 2)**

**All Horsmonden parish electors are entitled to speak and vote at the meeting
and are warmly invited to attend**



Chairman, Horsmonden Parish Council

1st May 2019

Please note: Any subject may be raised informally, but electors are encouraged to give some notice of their intention to do so and are asked to contact the Clerk. If a matter has not been specified on a public notice, no formally binding decision can be taken on it during the meeting.

Enquiries to: Lucy Noakes, Clerk to Horsmonden Parish Council, 01892 724989

APPENDIX 1

HORSMONDEN PARISH COUNCIL
ACCOUNT SUMMARY - YEAR ENDING 31st MARCH 2019

The following summarises the accounts for the year ending 31st March 2019.

Full accounts can be viewed by arrangement with the Clerk.

Opening Balance: £ 71,897.42 (plus, Long term investment of £70,000)

Summary Expenditure: £ 112,300.14

Summary Income (including Precept*): £ 184,512.44 (long term investment of £70,000 matured)

Closing Balance to c/f: £ 144,109.72

Expenditure from Reserves

Expenditure from specific Reserves £ 14,047.36

General Reserves Expense £ 7,713.94

£ 21,761.30

Expenditure from Precept

Parish Administration £31,183.04

Grounds Maintenance £5,260.90

Asset Management £11,713.68

Street Lighting £3,031.23

Subscriptions/Donations/Youth Provision £2,653.64

Miscellaneous Inc. NH Planning and Traffic Solutions projects £19,307.48

£73,149.97

Expenditure from Donations

section 106 (TWBC) £ 4,833.22

Grants £ 2,030.00

£ 6,863.22

VAT Expended to be re-claimed: **£ 10,525.65**

Total Expenditure: £ 112,300.14

Reserves at Year End:

Street Lighting Improvements £ 6,069.46

Village Hall Improvements £ 12,118.00

Play Area reserve £ 21,382.89

Institute/Clock Tower Reserve £ 9,605.59

Play Area Lease £ 5,000.00

Christmas Lights Project £ 7,164.35

Traffic Solutions Project £ 11,066.37

Village Green Trees £ 1,000.00

Neighbourhood Development Plan £ 2,219.39

Village Hall Sound System £ 5,000.00

Legacy £ 5,000.00

General Reserves incl. accrual from 18/19 Precept: £ 69,009.32

Vat paid in 18/19 to be re-claimed 19/20 -£ 10,525.65

TOTAL RESERVES TO C/F: £ 144,109.72

APPENDIX 2 - HORSMONDEN PARISH COUNCIL PRECEPT FOR 2018/2019**EXPENDITURE ITEM****Parish Administration**

	<u>2018/19</u>		<u>2019/20</u>
Clerks Remuneration	£ 14,500.00	£	15,665.00
Overtime budget	£ -	£	2,000.00
Assistant Clerk remuneration	£ 6,300.00	£	8,204.00
Employer NI Contributions	£ 1,200.00	£	1,500.00
Pension contributions	£ 300.00	£	450.00
Parish Office Rent	£ 900.00	£	900.00
Stationery/Postage	£ 900.00	£	900.00
Telephone	£ 700.00	£	700.00
Insurance	£ 2,500.00	£	2,500.00
External Audit	£ 400.00	£	400.00
Internal Audit	£ 500.00	£	500.00
Travel Expenses	£ 150.00	£	100.00
Training for the Clerk/Cllrs	£ 1,200.00	£	800.00
Hire of Halls	£ 700.00	£	600.00
Official Hospitality	£ 120.00	£	100.00
Legal Expenses	£ 1,000.00	£	

Grounds Maintenance

Landscaping Contract/Maintenance VG	£ 4,200.00	£	4,200.00
Village Green Treatments	£ 1,500.00	£	-
Village Green Trees (Pollarding & Inspection)	£ 1,000.00	£	-
Community gardening scheme	£ 50.00	£	500.00
Cleaning equipment around the green	£ 400.00	£	1,000.00

Asset Management

Village Hall Maintenance	£ -	£	8,000.00
Institute/ clock tower Repairs/maintenance	£ 5,000.00	£	-
Clock Service/ repairs	£ 300.00	£	200.00
Winding Clock & Attending Children's Play Area	£ 1,080.00	£	1,080.00
Play Area maintenance	£ 500.00	£	500.00
Play Area reserve	£ 4,000.00	£	4,000.00
Public conveniences - maintenance	£ 800.00	£	1,000.00
Electricity costs	£ 1,200.00	£	1,000.00
Water & Sewerage	£ 1,000.00	£	1,000.00
Cleaning Public conveniences	£ 3,300.00	£	3,000.00

Street Lighting

Supply	£ 2,000.00	£	2,000.00
Maintenance contract	£ 1,800.00	£	900.00
Repairs	£ -	£	900.00
Improvements/Electrical testing	£ 2,000.00	£	2,000.00

Subscriptions/Donations

K.A.L.C.	£ 680.00	£	680.00
A.C.R.K	£ 40.00	£	40.00
Ready call advertising	£ 50.00	£	50.00
membership of SLCC	£ 120.00	£	120.00
Youth provision	£ 1,500.00	£	1,500.00

Miscellaneous

Office equipment costs	£ 800.00	£	200.00
Maintenance contract for computers	£ 600.00	£	1,000.00
GDPR compliance budget		£	5,500.00
Website /domain name costs	£ 160.00	£	150.00
PC Noticeboard repairs	£ 500.00	£	-
Electricity supply village green	£ 150.00	£	200.00
Civic Amenities Vehicle	£ 800.00	£	830.00
Traveller Incursion fee	£ 700.00	£	700.00
Traffic Solutions	£ 15,000.00	£	-

Neighbourhood Planning	£	7,000.00	£	11,500.00
Publicity/parish news	£	400.00	£	400.00
TOTALS: (All items exclude VAT)	£	90,000.00	£	89,469.00