

HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON
MONDAY 5th NOVEMBER 2018 AT 7.30PM

AGENDA

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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1. APOLOGIES FOR ABSENCE

2. PUBLIC SESSION (no decisions): Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.

3. MINUTES OF PREVIOUS MEETING

Agree the minutes of the Parish Council Meeting 1st October 2018 & Planning Committee Meeting 16th October 2018.

4. MATTERS ARISING (the council looks at matters ongoing from the last meeting - no decisions)

5. PARISH COUNCIL FINANCE/QUOTATIONS

- 5.1 Agree Parish Council accounts to 30th September and settlement of invoices for this period (see appendix 1)
- 5.2 Chair to reconcile accounts with bank statement for period up to and including 2nd September 2018
- 5.3 Quotations to repair parking area kerb stones outside the Village hall
- 5.4 Quotations for replacing the front door to Village Hall
- 5.5 Cost of purchasing posts for Fromandez Drive and quotation for putting these in place.
- 5.6 Quotations for full tree survey (Last full inspection carried out April 2016)
- 5.7 Quotations for full risk assessment of Parish Council owned buildings.
- 5.8 Change lights to LED in public toilets – sustainability policy
- 5.9 Sound/conference system for Parish Council Meetings
- 5.10 Information regarding a legacy to the Parish council

6 HIGHWAYS AND GROUNDS MAINTENANCE

- 6.1 Highways issues – footpaths, trees, roads, signs, verges, and markings
- 6.2 Public rights of Way – agree a budget for purchasing equipment.
- 6.3 Grounds Maintenance - around the village. Agree future tree planting on the green (tree conservation officer's advice).
- 6.4 Street lighting - conversion to LED estimate and further works.

7. ADMINISTRATION

- 7.1 Traffic Solutions. Update on current traffic project: agree the next steps and quotations.
- 7.2 Settlement of NH Planning costs for work carried out by FERIA. Plans moving forward.
- 7.3 Agree Revised Financial Regulations (small amendment from last meeting.)
- 7.4 Public conveniences increase in price back dated w.e.f. 1st April 2018. Quotation for new contract based on increased cleaning hours. Confirmation of opening and closing times.
- 7.5 Social Club request to be allowed to put festive lights in two trees on the VG, at the club's expense.
- 7.6 Listing Gun and Spit Roast Inn as asset of community value.

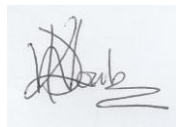
- 7.7 Citizens Advice Bureau TW & District- request for funding
- 7.8 WW1centenary event
- 7.9 Request to book the Village Green on 28th April 2019 for Walking with the Wounded Bike Ride
- 7.10 Gatwick Plans and the PC's future involvement with HWAAGS
- 7.11 Play area gate.

8. CONSULTATIONS

- 8.1 KCC Budget consultation 2019-2020 www.kent.gov.uk/budget. ends 21st November 2018

9. UPDATES (no decisions)

- 9.1 Updates and meetings attended (updates and feedback from meetings attended and held by council members
Finance meeting up date.



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989

29th October 2018

Horsmonden Parish Council Accounts as at 4th November 2018

	Balances
Current account with Co-operative Bank PLC b/fwd. 01.10.2018 (assuming all debits and credits have cleared the account)	£ 123,825.52
Deposit account with HSBC b/fwd. 01.10.2018 (assuming all credits and debits have cleared the account)	£ 291.01
interest on HSBC account	<input type="text"/>

Item	Ref	Receipts	Payments
G Bridgland Ltd - emergency tree works	402122		£ 480.00
G Bridgland Ltd - removal of tree VG	402123		£ 2,220.00
B&CE Holdings - Pension payments - Sept	D/D		£ 39.82
B&CE Holdings - Pension payments - Oct	D/D		£ 31.02
October Salaries	S/O Flexi		£ 1,564.86
HM Revenue and Taxes - Employee Tax & NI	402124		£ 233.55
Mr C J Couchman - clock and play area	402125		£ 83.08
Feria Urbanism - Fees for NH Planning services	402126		£ 3,658.90
The Marketing Solution - strip for NH plan Banner	402127		£ 36.00
Trevor Simms paintwork and locks public toilets	402128		£ 364.00
Specialist Hygiene services Ltd - Sept cleaning	402129		£ 204.61
E. On - street lighting supply 01.07.18-30.09.2018	402130		£ 566.18
Viking - stationery	402131		£ 52.75
Credit Legacy from the Late Susan Lloyd's Estate		£ 5,000.00	
Public Toilets Scheme from TWBC		£ 600.00	
Aviva - Insurance claim for emergency tree felling -minus excess.		£ 275.00	

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Current Account with Co-operative Bank PLC as at 04.11.18 (assuming all credits and debits have cleared the account)	£ 120,165.75
All Accounts with HSBC as at 04.11.18 (assuming all credits and debits have cleared the account)	£ 291.01

TOTAL
BANK: £ 120,456.76

Please note that in addition to this the Council holds a long-term investment of £70,000 with HSBC.