

HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON
MONDAY 3RD OCTOBER 2016 AT 7.30PM

AGENDA

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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1. **APOLOGIES FOR ABSENCE**
2. **PUBLIC SESSION (no decisions): *Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.***
3. **MINUTES OF PREVIOUS MEETING**
Agree the minutes of the Parish Council Meeting 5th September July, Planning meeting 21st June, and Parish Council meeting 20th September.
4. **MATTERS ARISING (no decisions)**
5. **PARISH COUNCIL FINANCE**
 - 5.1 Agree Parish Council accounts to 2nd October 2016 and settlement of invoices for this period (see appendix 1)
 - 5.2 Chair to reconcile accounts with bank statement for period up to and including 4th September 2016
 - 5.3 The Internal Auditors report for 2015/16 – discuss and agree action on factors arising from this report. Discuss/decide future internal audit arrangements.
 - 5.4 St Margaret's Church request for donations towards Churchyard capital works
6. **PLANNING APPLICATIONS**
 - i) Current applications awaiting consideration by the council:

Planning Application No:	TW/16/06526/FULL
Proposal:	Proposed single storey front extension to create new porch and proposed part single, part two storey rear extension.
Location:	7 Hoath Meadow Back Lane Horsmonden Tonbridge TN12 8LJ

Planning Application No:	TW/16/06187/ FULL
Proposal:	Single storey extension to north of property with associated change of use of land to residential curtilage (revised extension to approved application 09/02384/FUL)
Location:	Sunbrae School House Lane Horsmonden Tonbridge TN12 8BJ

Planning Application No:	TW/16/06612/FULL
Proposal:	Conversion of a redundant agricultural building into a single residential dwelling and new access drive. (16/06640/ENVSCR)
Location:	Elphicks Fisheries Elphicks Farm Spelmonden Road Horsmonden Tonbridge TN12 8EL

Planning Application No:	TW/16/504597/FULL
Proposal:	Retrospective - Removal of overgrown Leylandii hedge and replace with close board fence
Location:	Old Barn Cottage Yew Tree Green Road Horsmonden Tonbridge Kent TN12 8HR

Planning Application No:	TW/16/06356/FULL
Proposal:	Erection of detached garage, porch and relocation of access
Location:	Maythorne Maidstone Road Horsmonden Tonbridge TN12 8NE

Planning Application No:	TW/16/06634/FULL
Proposal:	Erection of detached garage, porch and relocation of access
Location:	The Gateways Brenchley Road Horsmonden Tonbridge TN12 8DN

7. HIGHWAYS AND GROUNDS MAINTENANCE

- 7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings
- 7.2 Street lighting – quotation for replacement street lighting head on the Goudhurst Road by Birch cottage
- 7.3 Village green – members to agree which further treatments should be applied if any

8. ADMINISTRATION

- 8.1 Agree pension provision for Horsmonden parish council employees.
- 8.2 Traffic solution – amended report
- 8.3 The Institute – finalisation of lease agreement, Councils agreement to tender for works to soffit boarding and windows/doors and some external repainting, new ideas for positioning of William Lambert plaque.
- 8.4 Street cruiser bus- decide if the Parish Council wish to make a regular booking with the bus
- 8.5 Emergency planning – update and next steps.
- 8.6 Horsefair 2016- feedback and discussion
- 8.7 Request from Citizens Advice Bureau (Tunbridge wells) for donations.
- 8.8 Co-option procedure for a new councillor (interview panel and procedure for use if necessary after 10th October)

9. CONSULTATIONS.

- 9.1 Local Government Finance Settlement 2017-18(technical consultation) – ends 28th October 2016
<https://www.gov.uk/government/consultations/local-government-finance-settlement-2017-to-2018-technical-consultation>
- 9.2 Kent County Council Strategy for Adults with Autism in Kent - ends 13th November 2016
<http://consultations.kent.gov.uk/consult.ti/autismstrategy/consultationHome>
- 9.3 Request to park a burger van on Goudhurst Road on Saturdays - the PC's opinion on this matter

10. UPDATES (no decisions)

- 9.1 Updates and meetings attended (updates and feedback from meetings attended and held by council members)



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989
26th September 2016

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND THE MEETING

APPENDIX 1 - 03.10.2016

Horsmonden Parish Council Accounts as at 2nd October 2016

	Balances
Current account b/fwd 05.09.2016	£ 61,436.70
Deposit account b/fwd 05.09.2016	£ 60,561.30
Interest received (Deposit Account)	

Item	Ref	Receipts	Payments
EDF Energy - electricity box usage 6th June	D/D		£ 37.00
\Mrs C Davis - refund for flowers	401768		£ 10.00
Tax and NI Mrs L Noakes	401769		£ 180.18
Mrs L D Noakes- Sept salary plus overtime	S/O flexi		£ 1,062.63
Treework - work on parish trees	401770		£ 1,608.00
David Buckett - internal audit 2015/16	401771		£ 248.40
Mr C H Noakes - refund for purchase of domain name	401772		£ 41.94
KCC Legal fees for August 2016	401773		£ 291.60
Mr C J Couchman - clock and play area September	401774		£ 103.85
Interest on current account		£ 3.39	

Current Account as at 05.09.16	£ 57,856.49
Deposit Account as at 05.09.16	£ 60,561.30
	<u>TOTAL BANK: £ 118,417.79</u>