

MINUTES OF HORSMONDEN PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL at 7.30 P.M. ON MONDAY 5TH MARCH 2012

Present: Cllr Clemson (Vice-Chair) Chaired the meeting in Cllr March's absence.
Councillors Robins, Stevens, and Holloway.

In attendance: Lucy Noakes (Clerk)
3 members of the public
Cllr McDermott (TWBC)

Declarations of Interest:

Declarations of pecuniary and non-pecuniary interests in accordance with the Code of Conduct were invited. Cllr Holloway declared that as a Trustee of the Village Hall she had an interest in any matter concerning the village Hall.

1. APOLOGIES FOR ABSENCE

Cllr King (KCC)
Cllr March (unwell)
Cllr Hughes (away)
Cllr Fletcher
Cllr Cheesman
Cllr Parker (unable to get a baby sitter)

2. PUBLIC SESSION

None.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting of 6th February 2012 were taken as read. Cllr Clemson proposed acceptance of the minutes from the Chair, Unanimous.
The minutes of the planning meeting 27th February 2012 were presented to the meeting and taken as read. Cllr Clemson proposed acceptance, unanimous.

4. Matters Arising

Computers at the Social Club – Cllr March and Clerk to discuss with Cllr King at meeting on 14th March.

Risk Assessment of the Institute – Cllrs March and Holloway to carry this out with aid from Mr Kellas.

First Registration of the Village Green – KCC legal are now making an application to the Land Registry on the PC's behalf.

Toilets at the Institute – these are now finished and should be included in the risk assessment above.

Conservation Area Map – John Naylor showed his draft of the map to the Council members. Cllr Clemson expressed thanks to John Naylor for the work carried out so far with this project. Unanimous. Mr Naylor will ask Alan Legg at if TWBC can produce this for the village and ask whether this can be done under the Heritage Funding. There may be alternative funding available if not.

Footpaths on the Lamberhurst Road –British Telecom need to lower a manhole cover so that the pavement can be finished off. Clerk to organise official opening of footpath once this has been done.

War Memorial Names –On going. It was suggested that Cllr Clemson contact Mike Mackenzie who had dealt with adding the names to the Brenchley War Memorial.

Street Lighting Replacement – The Clerk had arranged for the press to come and photograph some of the new lights and run an article on this to publicise the lighting replacement. Clerk continues to negotiate a reduced maintenance contract with SEC and arrange for a new UMSO certificate so that the energy usage can be recalculated.

5. PLANNING

5.1

Planning Applications

Planning Application No:	TW/12/00428/LBC
Proposal:	Listed Building Consent: Conversion of garage to office and utility room with glazed screen at first floor level to north east elevation
Location:	The Granary Swigs Hole Farm Maidstone Road Horsmonden Tonbridge
Recommendation:	Approval
Proposed:	Cllr Stevens, seconded Cllr Holloway. Unanimous.
Comments:	Approval, subject to the Conservation Architect's approval. A suitable modification.

5.2 Report of Permissions Granted and Refused/Appeals lodged.

None.

5.3 Other Planning matters.

Cllr Stevens said that he understood the recent application in respect of Manor farm had been withdrawn. The Clerk had not yet received any notification of this.

6. PARISH COUNCIL FINANCE

6.1 Parish Council Accounts to 4th March 2012

The Clerk presented the accounts up to and including 4th March 2012, as shown below, to members of the council and the public. The accounts were proposed for acceptance from the Chair, unanimous.

Horsmonden Parish Council Accounts as at 4th March 2012

	Balances
Current account b/fwd 05.02.2012	£ 5,030.39
Deposit account b/fwd 05.02.2012	£ 64,588.77
Interest received (Deposit Account)	_____

Item	Ref	Receipts	Payments
Mrs L Noakes February salary	S/O		£ 639.35
BT Internet Charges Jan-March	DD		£ 50.40
HM Revenue and Customs - NI& Tax Noakes	410019		£ 19.72
Mr C J Couchman - play area and clock - Feb	410020		£ 80.48
Mr S Jones - scavenging for Feb	410021		£ 61.52
EDF Energy - Village Green box	410022		£ 21.76
Specialist Hygiene Services Ltd - Feb cleaning	410023		£ 178.71
Mr Bateup - mowing of VG 2011/12	410024		£ 304.00
SSE Contracting LTD - upgrading of street lighting	410025		£ 17,401.02
Unipar Services - speedwatch equipment service	410026		£ 150.00
Victoria Parker - reimbursements of mug costs	410027		£ 2,041.14
Membership of SLCC for 2012	410028		£ 120.00
Village Hall - meetings during 2011/12	410029		£ 312.00
Grant from KCC for projector		£ 1,290.00	

payment of vh lease		£ 1.00	

Current Account as at 04.03.12 £ 4,941.29
Deposit Account as at 04.03.12 £ 44,588.77

TOTAL
BANK: £ 49,530.06

6.2 Quotes for Projector system

The Clerk had obtained quotes for a portable projector system from two different companies. Cllr Robins had now been able to get a quote within budget for a fixed, motorised screen which was 3m wide and a ceiling mounted projector. Cllr Robins was happy to carry out the installation of these items with some assistance as he had carried out some work for a projector company previously. The Council would need to pay for an electrician to come in and install a power point on the ceiling and on the stage.

The Clerk said that she felt that the Village Hall committee would need to be consulted again, as they had given permission for a mobile projector system, not a ceiling mounted one. It was proposed from the Chair that the PC should go ahead with this subject to permission being granted by the VH Committee and provided that the system comes within budget. The PC would need to pay for the power points to be installed from their Reserves fund.

7. HIGHWAYS AND GROUNDS MAINTENANCE

7.1 Highways issues

The following were reported for action:

- The finger post at Brick Kiln Lane is still missing the sign which points to 'Horsmonden'.
- The finger sign on the Village Green has a finger hanging off.
- The 'Maidstone Road' sign on the Green is still bent flat
- Gafford's Bridge – the rails on both sides need attention.

Cllr Holloway said that her son will take a look at the Horsechestnut on the Green and report back to the Council.

7.2 STREET LIGHTING

Already discussed under matters arising.

John Naylor said that he thought a street light was out on Orchard Crescent. He will check up on this. It was requested that the Clerk find out what sort of lights will be put in on the new development.

8. QUOTATIONS AND ADMINISTRATION

8.1 Chairman's update

As the Chair was unwell, there was no update available. The clerk used the opportunity to show the members of the Council the new draft for the ramp outside the disabled toilet, from Peter Honeysett.

8.2 Queens Jubilee

The Clerk showed members of the Council the wording for the Jubilee mugs which had been forwarded by Cllr Parker. The members were happy with this.

Cllr Stevens confirmed that he was making a decorative board for the Jubilee, which would include a diamond, a large 60 and a crown.

It was confirmed that the tickets for the Ball were to be £45 each.

8.3 Cllr Cheesman's report on KALC meeting

Cllr Cheesman will report back at the next meeting.

- 8.4 Horsmonden Social Club – Bar refurbishment.**
The clerk read aloud a letter from Mr. Kellas regarding the plans for the Social Club to refurbish the bar. The Council members said that they had no monies set aside in the precept to assist with this at present, but were happy for the club to obtain 3 quotes for the work, made out to the Parish Council, and would welcome a donation from the club, equal to the net cost of the installation.
- 8.5 Village Green bookings for 6th, 7th 8th April crosses on the Green**
The Clerk had received the relevant booking form, insurance documentation and deposit from Mr Bell. It was proposed from the Chair that the booking be accepted. Unanimous.
- 8.6 Village Green Booking for 3rd June 2012 – songs of praise.**
The Clerk had received the relevant booking form, insurance documentation and deposit from Mr Bell. It was proposed from the Chair that the booking be accepted. Unanimous.
- 8.7 Village Green Booking for 6th May 2012 – Horsmonden Big Bike Ride.**
The Clerk had received a booking form, insurance documentation and a deposit cheque from the relevant party. It was proposed from the Chair that the booking be accepted. Unanimous.
- 8.8 Horsefair 2012**
The Clerk read extracts from the email forwarded by Cllr March following her meeting with the Police on the Green. The police had informed Cllr March and Stevens that their position has now changed and that they will not be managing the event to the extent of previous recent years. Some members of the Council felt that a letter to Greg Clark was needed to show their dissatisfaction at having been put in this position, as it is felt that the police have almost promoted the event in the last few years and now they appear to be backing away from it.
It was decided that this matter should be discussed again at the next Parish Council meeting, prior to any further action being taken.
- 8.9 Alterations to wording of Village Green Booking Form.**
This was postponed until the next meeting.
- 8.10 Try Angle Awards 2012**
The Clerk had forwarded an email about this to village societies who may be able to suggest candidates for nomination.
- 8.11 Local Heritage Assets: Consultation on Draft Supplementary Planning Document.**
Cllr Fletcher was going to report to the Council about this, but was not present, therefore the Council could not comment on this at present.
- 8.12 SE Water: Consultation on Drought Plan.**
The Clerk had received a draft plan form SE Water about drought measures and had asked for comments. No comment at present.

The meeting closed at 9.16pm

Future meeting dates for 2012:

Planning Committee Meeting – 19th March - St Margaret's Church Hall

Parish Council Meeting - 2nd April- Village Hall

Planning Committee Meeting – 16th April - St Margaret's Church Hall

Annual Meeting of the Parish Council - 14th May 2012 – Village Hall

Annual Parish Meeting - 21st May 2012 – Village Hall

Please note that meeting schedules are subject to change, you should therefore always check the Parish Council notice board before attending a meeting. All members of the Public and press are welcome to attend all Parish Council meetings; however, if you wish to speak in the Public session it is important that you notify the Clerk beforehand.