

HORSMONDEN PARISH COUNCIL - AGENDA

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL
ON MONDAY 7TH JANUARY 2019 AT 7.30PM

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

Copyright Notice - Plans, drawing and material submitted to the Council are protected by the Copyright Acts (Section 47, 1988 Act). You may only use material that is downloaded or printed for consultation purposes; to compare current applications with previous schemes and to check whether developments have been completed in accordance with approved plans. Further copies must not be made without the prior permission of the copyright owner

1. APOLOGIES FOR ABSENCE

2. PUBLIC SESSION (no decisions): Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.

3. MINUTES OF PREVIOUS MEETING

Agree the minutes of the Parish Council Meeting 3rd December 2018 & Planning Committee Meetings of 10th December 2018 and 18th December 2018 and the Finance Committee Meeting 10th December 2018

4. MATTERS ARISING (the Council looks at matters ongoing from the last meeting - no decisions)

5. PARISH COUNCIL FINANCE/QUOTATIONS

- 5.1 Agree Parish Council accounts to 6th January and settlement of invoices for this period (see appendix 1)
- 5.2 Chair to reconcile accounts with bank statement for period up to and including 2nd December 2018
- 5.3 The Council's consideration and agreement to the Precept for 2019-20 as recommended by the Finance Committee.
- 5.4 Agree recommendation from Finance Committee to changes in staff salary scales and increased working hours for Assistant Clerk.
- 5.5 Quotes for street lighting repaint
- 5.6 Quotes for street lighting replacement of 17 heads
- 5.7 Quotes for sound system and conference system for Village Hall
- 5.8 Further costs/quotes for drinking fountain alternative ideas for use of legacy.
- 5.9 Quotes for Speedwatch – new equipment
- 5.10 IT requirements & solutions. Quotations for new laptops and councillors' tablets /laptops.
- 5.11 Electrical certification and Lighting in Village Hall
- 5.12 Additional electrics for the Parish Office.

6 HIGHWAYS AND GROUNDS MAINTENANCE

- 6.1 Highways issues – footpaths, trees, roads, signs, verges, and markings
- 6.2 Grounds Maintenance
- 6.3 Street lighting

7. PLANNING

Planning Application No:	18/03279/FULL
Proposal:	Erection of pool house/covered pergola for use as changing area/leisure facility
Location:	Orchard End Spelmonden Road Horsmonden Tonbridge Kent TN12 8EQ
Planning Application No:	18/03311/LBC

Proposal:	Single storey extension and glazed link to south elevation, landscaping works to include extension of terrace and driveway
Location:	Rams Hill Maidstone Road Horsmonden Tonbridge Kent, TN12 8DB

8. ADMINISTRATION

- 8.1 Traffic Solutions. Look at recent problems and potential ways forward as put forward by KCC
- 8.2 NH Planning. Plans and proposals moving forward.
- 8.3 Decision regarding the PC's future involvement in the North East Quadrant Group and future financing for the group
- 8.4 Village footprint ideas for VH entrance hall
- 8.5 Public toilets - follow up from visit by CSU
- 8.6 Request for funding from Paddock Wood Community Advice Centre

9. CONSULTATIONS.

- 9.1 Kent Library consultation - www.kent.gov.uk/lrastrategy ends 29th January 2019

10. UPDATES (no decisions)



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989

28th December 2018

Horsmonden Parish Council Accounts as at 6th January 2019

Balances

Current account with Co-operative Bank PLC b/fwd. 03.12.2018 (assuming all debits and credits have cleared the account)	£ 116,301.58
Deposit account with HSBC b/fwd. 03.12.2018 (assuming all credits and debits have cleared the account)	£ 291.01

Item	Ref	Receipts	Payments
David Buckett - internal interim audit	402151		£ 273.40
BPI Recycled Products - recycled posts	402152		£ 2,072.95
Specialist Hygiene Services - November cleaning plus price increase	402153		£ 264.80
Horsmonden Youth Action - Community gardening scheme	402154		£ 1,573.00
Castle water - supply of water to public toilets Jan19	D/D		£ 17.36
EDF Energy - Electricity. The VG Box	D/D		£ 53.00
EDF Energy - Electricity. The Public Conveniences	D/D		£ 241.00
Office Furniture Online - Desk and pedestal for office	402155		£ 256.50
Arron Services - reconfiguration of router and laptops	402156		£ 76.80
W Fitness - cleaning equipment around the green	402157		£ 90.00
B&CE Holdings - employees' pension November	D/D		£ 52.32
BT Business - phone and broadband charges 30.11.2018	D/D		£ 330.46
December staff salaries	S/O		£ 1,564.66
Specialist Hygiene Services Ltd - Dec cleaning	402158		£ 281.47
Mr C J Couchman - December Clock and play area	402159		£ 103.85
cheque void	402160		402160
HM Revenue and Taxes - Employee Tax & NI - Dec 2018	402161		£ 233.75

Current Account with Co-operative Bank PLC as at 02.12.18	£ 108,816.26
All Accounts with HSBC as at 02.12.18	£ 291.01

Please note that in addition to this the Council holds a long-term investment of £70,000 with HSBC.

**TOTAL
BANK: £ 109,107.27**