

HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON
TUESDAY 24TH MAY 2016 AT 7.30PM

AGENDA

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

1. **APOLOGIES FOR ABSENCE**

2. **PUBLIC SESSION (no decisions): Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.**

3. **MINUTES OF PREVIOUS MEETING**

Agree the minutes of the Parish Council meeting held on 11th April 2016, Planning Meeting 19th April 2016 and Annual Parish Council Meeting held on 9th May 2016

4. **MATTERS ARISING (no decisions)**

5. **PARISH COUNCIL FINANCE**

5.1 Agree revised parish council accounts to 31st March 2016 and settlement of invoices for this period (see appendix 1)
Chair to reconcile accounts with bank statement.

5.2 Agree the Annual Return for 2015/16.

a) Section 1 – Annual Governance Statement 2015/16 for return to the External auditor

b) Section 2 – Accounting Statements 2015/16

5.3 Agree accounts to 23rd May 2016 (see appendix 2)

5.4 Consider insurance quotations for renewal of Parish Councils insurance with effect from 1st June 2016.

5.5 Quotation for cleaning parish furniture and shelter on green on a quarterly basis

5.6 Agree portable electrical applicant testing (PEAT) for Village Hall and Institute Building – certification expires July 2016.

6. **PLANNING APPLICATIONS**

i) Current applications awaiting consideration by the council:

Planning Application No:	TW/16/503187/MOD106
Proposal:	Modification to discharge Clause 2.2 of Planning Obligation dated 9th May 1991 under reference TW/90/1548 - To allow removal of agricultural occupancy condition
Location:	Boundary Farm Marle Place Road Brenchley Tonbridge Kent TN12 7HS

Planning Application No:	TW/16/501529/FULL
Proposal:	Change of use of land from agricultural to equine use; Removal of existing stable building and erection of 5-bay stable block; Creation of permeable access track; Creation of wildlife pond. (Part retrospective)
Location:	Bassetts Oast Maidstone Road Horsmonden Tonbridge TN12 8HQ

Planning Application No:	TW/16/504175/FULL
Proposal:	Conversion of existing pool house to holiday home (re-submission of 15/501293/FULL)
Location:	Baycote House Back Lane Horsmonden Tonbridge Kent TN12 8LH

The following matter will only be discussed and commented upon if further information/a revised application has been received by the Parish Council prior to the meeting taking place.

Planning Application No:	TW/15/505340/OUT
Proposal:	Outline application for the demolition of existing buildings (with the exception of the building at the corner of access road) and for the erection of up to 30 dwellings (Point of Access to site not reserved).
Location:	Bassetts Farm Goudhurst Road Horsmonden Tonbridge Kent TN12 8AS

7. HIGHWAYS AND GROUNDS MAINTENANCE

- 7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings
- 7.2 Grounds maintenance for 2016/17. Consider extension of contract with Dukes until end of October 2016, then quotations for renewal of contract with effect from spring 2017.
- 7.3 Consider the arboriculturalist report and survey for any further actions required.
- 7.4 Street lighting
- 7.5 Agree the siting of the conservation area map.
- 7.6 Agree the appointment of a road traffic consultant to provide a traffic solution for Horsmonden

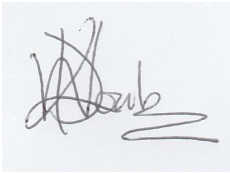
8. ADMINISTRATION

- 8.1 Air traffic – arrivals review. Response to Gatwick Obviously Not's request to nominate seats on the Noise Management Board, consider fair and equitable dispersal and implementation of the Arrival's Review's proposals
- 8.2 Emergency planning
- 8.3 Agree positioning of the Conservation area map and arrange installation.
- 8.4 Consider the issue of potentially fraudulent use of Councillors details from the Parish Council website.
- 8.5 Social Club Lease of Institute Building – agreement of amendments to final draft.
- 8.6 Positioning of William Lambert plaque.

9. CORRESPONDENCE /CONSULTATIONS

10. UPDATES (no decisions)

- 10.1 Chairman's update
- 10.2 Meetings attended (updates and feedback from meetings attended and held by council members)



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989
1st March 2016

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND THE MEETING