

HORSMONDEN PARISH COUNCIL - AGENDA
A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL
ON MONDAY 3RD JUNE 2019 AT 7.30PM

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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1. **APOLOGIES FOR ABSENCE**

2. **PUBLIC SESSION (no decisions):** Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.

3. **MINUTES OF PREVIOUS MEETING**

Agree the minutes of the Annual Parish Council Meeting 7th May 2019, Planning Committee Meeting of 21st May 2019.

4. **MATTERS ARISING** (the Council looks at matters ongoing from the last meeting - no decisions)

5. **PARISH COUNCIL FINANCE/QUOTATIONS**

5.1 Agree Parish Council accounts to 2nd June 2019 – See Appendix 1

5.2 Chair to reconcile accounts with bank statement for period up to and including 6th May 2019

5.3 Verify increased costs for tree work carried out by Bridglands (additional clearing on Fromandez Drive)

6 **HIGHWAYS AND GROUNDS MAINTENANCE**

6.1 Highways issues – footpaths, trees, roads, signs, verges, and markings

6.3 Street lighting

7. **ADMINISTRATION**

7.1 Traffic Solutions Consider the Traffic Regulation Order for double yellow lines at the Crossroads.

7.2 Neighbourhood Planning.

7.3 Community Gardening Scheme. See proposal for the scheme to become a charity under the auspices of St Margaret's Church. Discuss the impact on future potential funding by HPC.

7.4 Horsmonden Vielle Hall – request by Horsmonden Players to board down the loft area adjacent to existing lighting box.

7.5 Parish Council owned Play area. Consider further actions, agree to bring forward RoSPA inspection 2019

7.6 Discuss potential removal and destruction of data from old laptop hard drives and possible donation to charity for old laptops.

7.7 Consider developing a standardised planning statement to be sent with comments to TWBC on all larger applications forcing developers to keep the site safe whilst its awaiting development. Consider writing to owners of Bassets Farm site on Goudhurst Road regarding safety of site.

7.8 Considerations for VE Day May 2020

8. **CONSULTATIONS**

8.1 Environment Agency Consultation - Draft National Flood and Coastal Erosion Risk Management Strategy for England - deadline 4 July

8.2 Tunbridge Wells Taxis - Survey



Appendix 1

Horsmonden Parish Council Accounts as at 2nd June 2019

Balances

Current accounts b/fwd. 07.05.19

£179,767.94

(assuming all debits and credits have cleared the account)

Item	Ref	Receipts	Payments
Mr C Couchman - April clock and play area	300004		£ 83.08
Castle Water - supply public toilets May	D/D		£ 19.99
B&CE Holdings _ May pension Mrs L Noakes	D/D		£ 55.54
Staff salaries May	S/O flexi		£ 1,834.38
Mr C Couchman - May clock and play area	300005		£ 103.85
EJP Fire Protection Ltd - Emergency lights Institute	BACS		£ 234.00
Specialist Hygiene Services Ltd -May cleaning	BACS		£ 281.47
Kent County Council - SID bracket	BACS		£ 143.86
Hummel Electrical Ltd _ VG box installation	BACS		£ 3,711.84
James Boot- NH plan consultancy	BACS		£ 629.30
Mrs B White - reimbursement for refreshments	300006		£ 37.19
Heath Stores - May invoice (APM refreshments)	300007		£ 91.41
HM Revenue and Customs Tax and NI May 2019	300008		£ 203.89
BT overpayment		£ 142.90	

Current Accounts at 02.06.2019

£172,481.04

(assuming all credits and debits have cleared the account)

TOTAL

BANK: £ 172,481.04