

# HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON MONDAY 8<sup>TH</sup>  
JANUARY 2018 AT 7.30PM

## AGENDA (AMENDED)

**Please note** that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

**Declarations of Interest (in accordance with the Members' Code of Conduct):** If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

*Copyright Notice - Plans, drawing and material submitted to the Council are protected by the Copyright Acts (Section 47, 1988 Act). You may only use material that is downloaded or printed for consultation purposes; to compare current applications with previous schemes and to check whether developments have been completed in accordance with approved plans. Further copies must not be made without the prior permission of the copyright owner*

1. **APOLOGIES FOR ABSENCE**
2. **PUBLIC SESSION (no decisions):** Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.
3. **MINUTES OF PREVIOUS MEETING**  
Agree the minutes of the Parish Council Meeting 4<sup>th</sup> December and Finance Committee Meeting 11<sup>th</sup> December.
4. **MATTERS ARISING** (the council looks at matters ongoing from the last meeting - no decisions)
5. **PARISH COUNCIL FINANCE**
  - 5.1 Agree Parish Council accounts to 7<sup>th</sup> January 2018 and settlement of invoices for this period (see appendix 1)
  - 5.2 Chair to reconcile accounts with bank statement for period up to and including 3<sup>rd</sup> December 2017
  - 5.3 Chair to reconcile accounts with bank statement for period up to and including 5<sup>th</sup> November 2017
  - 5.4 Discuss and agree the Parish Precept for 1<sup>st</sup> April 2018-31<sup>st</sup> March 2019
6. **PLANNING APPLICATIONS**
  - i) Current applications awaiting consideration by the council:

Planning Application No:	TW/17/03870/FULL
Proposal:	<b><u>Demolition of 2 no. existing outbuildings and erection of a new oak framed garage</u></b>
Location:	Lambkyns School House Lane Horsmonden Tonbridge Kent TN12 8BJ

Planning Application No:	TW/17/03871/LBC
Proposal:	<b><u>Listed Building Consent: Demolition of 2 no. existing outbuildings and erection of a new oak framed garage</u></b>
Location:	Lambkyns School House Lane Horsmonden Tonbridge Kent TN12 8BJ

Planning Application No:	TW/ 17/03944/FULL
Proposal:	<b><u>Erection of a first floor extension over existing kitchen, new double doors to kitchen and internal works to form a new staircase</u></b>
Location:	Shirrenden Brenchley Road Horsmonden Tonbridge Kent TN12 8DN

Planning Application No:	TW/17/04073/FULL
Proposal:	<b><u>Demolition of existing single storey rear extensions and porch; construction of two-storey side and rear extension with Juliette balcony to rear, to include a relocated front entrance with front porch extension, and single storey rear extension</u></b>
Location:	10 Church Meadow Maidstone Road Horsmonden Tonbridge Kent TN12 8DQ

Planning Application No:	TW/17/04060/LBC
Proposal:	<b>Listed Building Consent - Conversion of barn to form a new dwelling</b>
Location:	Barn 30M S Of Yew Tree Farmhouse Yew Tree Green Road Horsmonden Tonbridge TN12 8HP

Planning Application No:	TW/17/04071/FULL
Proposal:	<b>New garage, access, drive and turning area</b>
Location:	Pond Cottage School House Lane Horsmonden Tonbridge Kent TN12 8BJ

Planning Application No:	TW/17/04139/FULL
Proposal:	<b>Two-storey side and rear extension and single storey rear extension</b>
Location:	2 Church Farm Cottages Brick Kiln Lane Horsmonden Tonbridge Kent TN12 8EJ

Planning Application No:	TW/17/04114/FULL
Proposal:	<b>Erection of an oak framed conservatory garden room to rear elevation</b>
Location:	Woodpeckers Castlemaine Oast Maidstone Road Horsmonden Tonbridge Kent TN12 8HB

Planning Application No:	TW/17/04115/LBC
Proposal:	<b>Listed Building Consent: Erection of an oak framed conservatory garden room to rear elevation</b>
Location:	Woodpeckers Castlemaine Oast Maidstone Road Horsmonden Tonbridge Kent TN12 8HB

ii) Any other planning business (discussion only - no decisions can be made)

## 7. HIGHWAYS AND GROUNDS MAINTENANCE

- 7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings (Lorries on Horsmonden Lanes, white lining)
- 7.2 Tree work - Discuss/decide any further actions on the Red Oak on the green
- 7.3 Street lighting

## 8. ADMINISTRATION

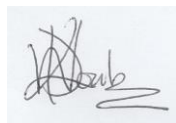
- 8.1 Next steps on appointment of additional member of staff.
- 8.2 Neighbourhood planning. Updates and agree a budget for room hire and other expenditure.
- 8.3 Traffic Solutions- update and agree the next steps and quotations.

## 9. CONSULTATIONS

- 9.1 [The Kent Minerals and Waste Local Plan 2013-30](#) – ends 28<sup>th</sup> March 2018

## 10. UPDATES (no decisions)

- 10.1 Updates and meetings attended (updates and feedback from meetings attended and held by council members)



**Lucy Noakes**

Clerk to Horsmonden Parish Council, 01892 724989

2<sup>nd</sup> January 2018

## APPENDIX 1

### Horsmonden Parish Council Accounts as at 7th January 2018

	<b>Balances</b>
Current account with Co-operative Bank PLC b/fwd 04.12.2017 ( assuming all debits and credits have cleared the account)	£ 106,813.95
Deposit account with HSBC b/fwd 04.12.2017 (assuming all credits and debits have cleared the account)	£ 2.43
<b>Long term Bond with HSBC</b>	<b>£70,000.00</b>
interest on HSBC account	

<b>Item</b>	<b>Ref</b>	<b>Receipts</b>	<b>Payments</b>
St Margarets PCC - booking the church hall - Finance meeting	401981		£ 25.00
SE Waterchoice - water supply the Public toilets- 5.12.2017	401982		£ 114.54
Trevor Simms - fixing benches to the green	401983		£ 57.75
Information Commissioners Office - Data Protection registration	401984		£ 35.00
EDF Energy - electricity Public conveniences	D/D		£ 117.49
EDF Energy - electricity supply village green	D/D		£ 65.50
BT - phone and broadband plus mobile	D/D		£ 257.53
B&CE Holdings - The Peoples Pension - December	D/D		£ 21.60
Hummel Electrics Ltd - renewal of photocell and o/s office	401985		£ 56.58
Mrs L D Noakes - Dec salary plus overtime, plus bonus and petrol	S/O Flexi		£ 1,413.26
Mr C J Couchman - December clock and play area invoice	401986		103.85
HM Revenue and Taxes - Tax and NI Mrs L Noakes November	401987		175.03
HM Revenue and Customs - Tax and NI L Noakes December	401988		£ 406.86
Grant from KCC for traffic solutions project		£ 2,000.00	

Current Account with Co-operative Bank PLC as at 07.01.18 (assuming all credits and debits have cleared the account)	£ 105,963.96
All Accounts with HSBC as at 07.01.18 (assuming all credits and debits have cleared the account)	£ 70,002.43
<b>TOTAL BANK:</b>	<b>£ 175,966.39</b>