

**HORSMONDEN PARISH COUNCIL - AGENDA**  
A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL  
ON MONDAY 4<sup>TH</sup> FEBRUARY 2019 AT 7.30PM

**Please note** that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

**Declarations of Interest (in accordance with the Members' Code of Conduct):** If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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**1. APOLOGIES FOR ABSENCE**

**2. PUBLIC SESSION (no decisions):** Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.

**3. MINUTES OF PREVIOUS MEETING**

Agree the minutes of the Parish Council Meeting 7<sup>th</sup> January 2019 & Planning Committee Meetings of 22<sup>nd</sup> January 2019.

**4. MATTERS ARISING** (the Council looks at matters ongoing from the last meeting - no decisions)

**5. PARISH COUNCIL FINANCE/QUOTATIONS**

5.1 Agree Parish Council accounts to 3<sup>rd</sup> February 2019 and settlement of invoices for this period (see appendix 1)

5.2 Chair to reconcile accounts with bank statement for period up to and including 6<sup>th</sup> January 2019

5.3 Consider change of bank accounts to Unity Trust account instead of Co-operative Bank.

5.4 Quotes for street lighting repaint

5.5 Quotes for street lighting replacement of 17 heads

5.6 Quotes for sound system and conference system for Village Hall

5.7 Electrical certification and Lighting in Village Hall, Certification for Institute Building.

5.8 Confirmation of Assistant Clerk's terms and conditions.

**6 HIGHWAYS AND GROUNDS MAINTENANCE**

6.1 Highways issues – footpaths, trees, roads, signs, verges, and markings

6.2 Grounds Maintenance

6.3 Street lighting

**7. ADMINISTRATION**

7.1 Traffic Solutions. Look at recent problems and potential ways forward as put forward by KCC

7.2 Neighbourhood Planning. Plans and proposals moving forward.

7.3 Decision regarding the PC's future involvement in the North East Quadrant Group and future financing

7.4 Public toilets - follow up from visit by CSU

7.5 Request from Sports club to hold a Boot Fair at the grounds.

7.6 Great British Spring Clean - Litter picking

7.7 Neighbourhood Watch

7.8 Legacy suggestions

**8. CONSULTATIONS.**

8.1 Kent Minerals and Waste Local Plan 2013-30; Mineral Sites Plan and Early Partial Review ends 8<sup>th</sup> March 2019. <http://consult.kent.gov.uk/portal/>

**9. UPDATES (no decisions)**



**Lucy Noakes**

Clerk to Horsmonden Parish Council, 01892 724989

28.01.2019

**Horsmonden Parish Council Accounts as at 3rd February 2019**

	<b>Balances</b>
Current account with Co-operative Bank PLC b/fwd. 07.01.2019 (assuming all debits and credits have cleared the account)	£ 116,301.58
Deposit account with HSBC b/fwd. 07.01.2019 (assuming all credits and debits have cleared the account)	£ 291.01
interest on HSBC account	£

Item	Ref	Receipts	Payments
Castle Water - supply of water parish toilets	D/D		£ 17.36
Arron Services - councillors' laptops/tablets	402166		£ 2,832.00
Arron Services - clerks' new laptops a set up	402167		£ 2,001.60
Mr T Simms - assemble desk and put up and supply shelving	402168		£ 133.89
Hummel Electrical Ltd - office light replacement	402169		£ 222.00
Business Stream 14/06/18-29/11/18 waste water. Toilets	D/D		£ 160.54
B&CE Holdings Pension L Noakes - Dec 18	D/D		£ 31.02
January salaries	S/O Flexi		£ 1,564.66
HM Revenue and Taxes - Employee Tax and NI Jan	402170		£ 233.75
Mr C J Couchman - January invoice play area and clock	402171		£ 83.08
PSR Lighting - Maintenance contract for December 18	402172		£ 89.00
KALC - Annual Planning Conference	402173		£ 72.00
KALC - Safeguarding Best Practice	402174		£ 72.00
Ms J M Stanton - reimbursement of expenses	402175		£ 34.79
Mrs L Noakes Reimbursement of expenses including travel	402176		£ 39.34
Specialist Hygiene Services Ltd _ January cleaning	402177		£ 281.47
Southwood Windows - VH door replacement	402178		£ 4,831.20
Arron Services - two HP Laptop power supplies	402179		£ 60.00
Jeremy Waters - NH Plan survey monkey reimbursement	402180		£ 384.00
Paddock Wood Community Advice Centre	402181		£ 250.00
Groundworks - grant for NH planning		£ 2,030.00	

<b>Current Account with Co-operative Bank PLC as at 03.02.19</b> (assuming all credits and debits have cleared the account)	<b>£ 96,556.26</b>
All Accounts with HSBC as at 03.02.19 (assuming all credits and debits have cleared the account)	£ 291.01
<b>TOTAL BANK:</b>	<b>£ 96,847.27</b>

**Please note that in addition to this the Council holds a long-term investment of £70,000 with HSBC.**