

MINUTES OF HORSMONDEN PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL at 7.30 P.M. ON MONDAY 2nd SEPTEMBER 2013

Present: Cllr Parker (Acting Chair)
Councillors Kerrigan, Cheesman, Russell, Reed and Lawrence. (Cllr Reed joined the meeting at 7.38pm)

In attendance: Lucy Noakes (Clerk)
1 member of the public

Declarations of Interest:

Declarations of pecuniary and non-pecuniary interests in accordance with the Code of Conduct were invited. None were declared.

1. APOLOGIES FOR ABSENCE

Cllr March (unable to attend)
Cllr Stevens (another meeting)
Cllr Davis (unable to attend)

2. ELECTION OF CHAIR FOR THE MEETING (Chair and Vice Chair unable to attend)

Cllr Cheesman proposed that Cllr Parker be acting Chair for the meeting. Cllr Parker accepted the invitation. This was seconded by Cllr Kerrigan. Unanimous.

3. PUBLIC SESSION: (*Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification*).

Cllr Parker proposed that item 7.2 Water supply at the Institute be brought forward as Mrs Botten was in the public audience waiting to explain the issue. This was voted for unanimously.

Mrs Botten explained that whenever there was a function at the Club (Institute Building) the hot and cold water both ran out. She had received quotations from three different plumbers and had been present when they investigated the problem. However, only one of the plumbers had actually run the hot water until the problem arose to try and see what cause was. Unfortunately, all three plumbers had come to differing conclusions as to the answer to the problem and the quotation prices were also differing greatly. It was suggested that the Clerk try and arrange a further quotation from a local plumber, so that the Council could try to ascertain the correct remedial actions.

4. MINUTES OF PREVIOUS MEETING

Minutes of the Parish Council Meeting Monday 8th July, Planning meetings 18th June, 16th July, 13th August and the Extraordinary Meeting 27th August 2013.

The minutes of the meeting 7th July were presented to the meeting by the Chair. It was proposed from the chair that the minutes be taken as read. Carried.

The minutes of the Planning meeting of 16th July were presented to the meeting by the Chair. It was proposed from the chair that the minutes be taken as read. Carried.

The minutes of the Planning meeting of 13th August were presented to the meeting by the Chair.

Unfortunately the Council members could not vote on these minutes as there were an insufficient number of Councillors present who were at that meeting. These minutes will be presented again at the next meeting.

The minutes of the Extraordinary meeting of 27th August were presented to the meeting by the Chair. It was proposed from the chair that the minutes be taken as read. Carried.

5. Matters Arising

Computers at the Institute

Cllr Parker mentioned that the Weald partnership at Hawkhurst were carrying out some training for the over 60's. She would try to find out more about this.

Cllr Kerrigan to try and get the Broadband installed by BT asap. Cllr Reed to contact Age Concern and Compaid again to see if she can arrange the tuition.

Gardening scheme

Cllr Parker now has the bulbs and has spoken to Adam Sutton a landscape gardener in the village, who has agreed to come along on the day to advise about the planting.

Clerk to put up signs in Notice boards and doctors surgery, shops. Cllr Reed to contact school and kindergarten.

Conservation Area Map

Cllr Davis is dealing with this. Ongoing.

Love where we live awards

The nominations have been made and the results are now awaited.

Civic Amenities Vehicle

The new time will commence with effect from 6th October. The Clerk will print off flyers for the dust man to distribute over the next few weekends. TWBC are planning to put a board up by the lorry to warn people of the change in time. The council members had not been able to think of a more appropriate venue for the lorry, as the current one was felt to be central and convenient for most parishioners.

Commemorative bench

A commemorative bench had now been ordered to go on the Green, in memory of Paul Jones, donated by the Jones's family and this was to arrive shortly. Clerk to negotiate a base.

Speedwatch

Clerk to ascertain with the insurers that our own volunteers are covered if they help out at Brenchley and to confirm that the liability of Brenchley volunteers would lie with their own insurance company.

Horsefair

The Clerk was concerned as she had still not received any forms or insurance for the event. She asked the Council to decide upon a course of action if these were not forthcoming by Friday afternoon. It was suggested that the Police could drop off the forms and the Clerk offered to ring Park Insurance to try and find out if they had received any application form insurance from the Vines.

After much discussion it was proposed by the Chair that if the booking form and insurance were not received by Friday 12noon, the Clerk would take the following actions: contact Park Insurance and the Police again, notify the police that if the insurance was not received, the PC would not give their permission the event to go ahead and would erect appropriate signs around the Green. If nothing received by 12noon on the Saturday, Clerk to erect 5 signs around the Village Green stating that the Parish Council had not given their permission for the event to go ahead and did not accept any liability for any event which may take place. Unanimous.

The Council then went on to discuss whether or not in this instance the gate should remain locked or whether it should be unlocked. The argument for unlocking the gate was that, it would prevent damages to the posts and gate and possibly prevent any injuries occurring through unrest in trying to get onto the Green. Cllr Kerrigan and other members of the Council particularly protested to this suggestion as it was felt that by unlocking the Green they would be allowing the organisers on to the Green and thereby condoning the event, which could lead to them being legally liable if any damages occurred. Cllr Kerrigan proposed that in the event of the booking not being accepted by the Council, the gate should remain locked. Seconded Cllr Reed. Carried.

6. PLANNING

6.1 Applications/submissions:

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| Planning Application No: | TW/13/02240/HOUSE |
| Proposal: | Demolition of an extension as permitted under TW/05/03311/FUL and TW/05/03314/LBC and erection of a replacement single-storey garden room extension |
| Location: | Bassett's Maidstone Road Horsmonden Tonbridge Kent TN12 8HQ |
| Recommendation: | Approval |
| Proposed: | Cllr Lawrence seconded Cllr Russell. Carried |
| Comments: | Acceptance on the basis that it presents a more attractive alternative than the current extension |

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| Planning Application No: | TW/13/02248/FUL |
| Proposal: | Demolition of single storey extension and erection of an attached dwelling. Construction of two off street parking spaces |
| Location: | 4 Church Meadow Maidstone Road Horsmonden Tonbridge Kent |
| Recommendation: | Refusal |
| Proposed: | Cllr Reed, seconded Cllr Kerrigan, unanimous. |
| Comments: | Not an appropriate location for an additional separate dwelling and inadequate space. Not in keeping with the rest of the row and has the potential for setting a precedent. This would have an adverse impact on neighboring properties. |

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| Planning Application No: | TW/13/02246/HOUSE |
| Proposal: | Demolition of single storey extension and erection of two storey side extension with part single, part two storey rear extension. Construction of two off street parking spaces |
| Location: | 4 Church Meadow Maidstone Road Horsmonden Tonbridge Kent TN12 8DQ |
| Recommendation: | Approval |
| Proposed: | Cllr Reed, seconded Cllr Kerrigan, unanimous. |
| Comments: | Suitable extension. |

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| Planning Application No: | TW/ 13/02214/HOUSE |
| Proposal: | Single storey extension with link to rear of building, removal of 2 no. porches and internal alterations |
| Location: | The Coach House Broadford Goudhurst Road Horsmonden Tonbridge Kent TN12 8EU |
| Recommendation: | Refusal. |
| Proposed: | Cllr Kerrigan, seconded Cllr Lawrence. Unanimous. |
| Comments: | The Parish Council does not feel this is appropriate for this listed building. |

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| Planning Application No: | TW/ 13/02216/LBC |
| Proposal: | Listed Building Consent: Single storey extension with link to rear of building, removal of 2 no. porches and internal alterations |
| Location: | The Coach House Broadford Goudhurst Road Horsmonden Tonbridge Kent TN12 8EU |
| Recommendation: | Refusal |
| Proposed: | Chair. Unanimous |
| Comments: | The Parish Council does not feel this is appropriate for this listed building. Should TWBC be minded to approve this application, the PC would like to see it subject to the Conservation officer's input |

6.2 Report of Permissions Granted and Refused/Appeals lodged.

Applications Granted.

TW/13/01545/LBC – Bassetts Maidstone Road, Horsmonden, Kent
 TW/13/01544/HOUSE - Bassetts Maidstone Road, Horsmonden, Kent
 TW/13/00733/HOUSE – Hayle Oast, Marle Place Road, Horsmonden
 TW/13/01872/FUL – Bassetts, Maidstone Road, Horsmonden
 TW/13/01867/HOUSE – Smallbridge House, Smallbridge Road, Horsmonden, Kent
 TW/13/00255/HOUSE – Rectory Park, Rectory Park Road, Horsmonden

6.3 Other planning matters.

None.

7. PARISH COUNCIL FINANCE

7.1 Parish Council Accounts to 1st September 2013

The Clerk circulated a copy of the finances up to 1st September, as below. It was proposed from the chair that these were accepted as a true representation of the accounts to this date. Unanimous.

Horsmonden Parish Council Accounts as at 1st September 2013

| | Balances |
|-------------------------------------|-----------------|
| Current account b/fwd 08.07.2013 | £ 5,448.37 |
| Deposit account b/fwd 08.07.2013 | £ 91,292.83 |
| Interest received (Deposit Account) | |

| Item | Ref | Receipts | Payments |
|---|--------|----------|------------|
| Blachere illumination - christmas lighting | 401268 | | £ 1,081.20 |
| BT - PC telephone Jul-sept 2013 | D/D | | £ 130.20 |
| Mrs L D Noakes July salary | S/O | | £ 688.38 |
| BT Broadband services | D/D | | £ 50.40 |
| HM Revenue and Customs NI and Tax L Noakes | 401269 | | £ 13.12 |
| Mr C J Couchman - clock and play area July | 401270 | | £ 80.48 |
| Mr S Jones - Scavenging July | 401271 | | £ 61.52 |
| C& M Security services Sunday 16th June | 401272 | | £ 70.00 |
| kent County Council - legal fees June | 401273 | | £ 43.20 |
| Little London Services - oil tank VH | 401274 | | £ 2,016.00 |
| Kent County Council - PEAT testing | 401275 | | £ 101.95 |
| Lucy Noakes - refund for stamps, key cutting and stationary | 401276 | | £ 61.65 |
| Mrs L D Noakes August Salary | S/O | | £ 688.38 |
| HM Revenue and Customs NI and Tax L Noakes | 401277 | | £ 13.12 |
| Mr C J Couchman - play area and clock Aug | 401278 | | £ 100.60 |
| Mr S Jones - scavenging August | 401279 | | £ 76.90 |
| mrs L Noakes - refund for McAfee and land reg | 401280 | | £ 47.99 |
| Playsafety Limited - RoSPA check | 401281 | | £ 81.60 |
| J Ralph Stevens - VH oil tank and hegde | 401282 | | £ 180.00 |
| SLCC Enterprises LTD -Clerks manual and file | 401283 | | £ 53.50 |
| Hummel Electrical - light inPublic toilets | 401284 | | £ 79.53 |
| PFK Littlejohn - external audit | 401285 | | £ 360.00 |

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|---|--------|------------|----------|
| Solway Direct - memorial bench | 401286 | | £ 336.00 |
| Mr R Stevens -refund for padlock | 401287 | | £ 24.00 |
| Horsmonden Methodist Church hall hire | 401288 | | £ 14.00 |
| St Margarets Church Horsmonden - donation for graveyard | 401289 | | £ 600.00 |
| SSE Contracting Ltd -June, July and Aug lights | 401290 | | £ 213.78 |
| Specialist Hygiene Services -Cleaning July and Aug | 401291 | | £ 357.42 |
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| VH lease payment | | £ 1.00 | |
| Interest on Current account | | £ 0.58 | |
| payment of community toilets scheme 2012&2013 | | £ 1,200.00 | |
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Current Account as at 01.09.13 -£ 974.97
Deposit Account as at 01.09.13 £ 91,292.83

TOTAL
BANK: £ 90,317.86

7.2 Water supply at the Institute
Already dealt with under Public session above.

8. HIGHWAYS AND GROUNDS MAINTENANCE

8.1 Highways issues – footpaths, trees, roads, signs, verges, markings, drainage.
The following issues were raised and it was suggested that the Clerk report them to Highways, or the owner:
Hedge at the field, next to Kirkins Close, Maidstone Road. Brambles are growing out on to the pavement.
Hedge at the walk through next to The Limes, is overgrown and blocking the passageway.
Gibbett lane – pot holes form number 7 to the Furnace Lane end have been marked up but never filled.
Verge cutting had not been carried out to a satisfactory standard. Fences and signs had been caught and the cut was not very even.

Mr Kellas had written to the PC about lorries speeding through the village, asking if the Council could write to all businesses in the village asking them to obey the speed limit. It was felt that many of the speeding lorries are passing through and not originating from businesses in the village, therefore it could be very difficult and time consuming to carry out this task. It was suggested that the clerk write back to Mr Kellas and ask if he is able to identify the worst offenders and let the PC know, as they might then be able to approach the businesses concerned.

8.2 Street lighting
The light outside number 8 Gibbett Lane had now been fixed.

8. ADMINISTRATION

8.3 Village Vision
There was nothing to report back at present.

8.4 RoSPA report for Horsmonden Parish Council Play area
The RoSPA report had picked up that the gate springs were still not operating correctly. It was proposed by Cllr Kerrigan that the Clerk go back to the fence/gate manufacturer and ask if they can come and replace/overhaul the gate springs to make sure they close properly. The Clerk should go ahead and get this work done if the cost is less than £250 . Seconded Cllr Reed. Unanimous.
The report had also picked up that the caps were missing underneath the swings. The clerk said that these had been replaced a year or so back, but they fell off again very quickly. It was proposed by Cllr Kerrigan that the

clerk should approach Playdale and ask them to look at the swings and provide a solution. Seconded Cllr Reed. Unanimous.

9. CORRESPONDENCE/UPDATES

9.1 KCC consultation - Shaping the future of Children's Centres in Kent comments by 4th October 2013
www.kent.gov.uk/childrenscentres

It was proposed by Cllr Kerrigan that the members respond to this individually. Seconded, Cllr Reed, unanimous.

9.2 Proposal for a Road safety poster competition.

Cllr Kerrigan had been approached by a parishioner who had designed a template for a road safety poster and it was suggested that this could be used as a competition for school aged children to enter into. This would raise awareness amongst the children themselves, and also amongst the parents of the children who would see them designing their poster at home.

Cllr Kerrigan wanted to let the council know that she intended to take this idea up and carry it out on a personal basis and wondered if the PC would support the idea and/or provide a small prize for the competition. Cllr Lawrence suggested that the council should support the idea in principal but should not be involved or offer a prize, as this could set a precedent for other events.

It was proposed by the chair that the idea be supported in principal, as a road safely poster competition to be run by Cllr Kerrigan on an individual basis. Carried.

The meeting ended at 11.25pm