

HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON
MONDAY 7TH DECEMBER 2015 AT 7.30PM

AGENDA

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

1. **APOLOGIES FOR ABSENCE**
2. **GUEST SPEAKER – RICHARD STREETFEILD – CHAIRMAN OF CHIDDINGSTONE PARISH COUNCIL – SPEAKING ON FLIGHT PATHS.**
3. **PUBLIC SESSION: *Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.***
4. **MINUTES OF PREVIOUS MEETING**
Agree minutes of the Annual Parish Council Meetings on 2nd November 2015 and 17th November 2015
5. **MATTERS ARISING FROM THE LAST MEETING (No decisions)**
6. **PLANNING**
- 6.1 **Planning Applications**

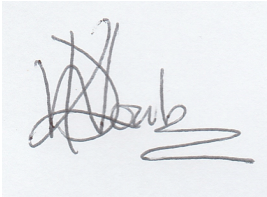
Planning Application No:	TW/15/509363/FULL
Proposal:	<u>Conversion of existing pool house, with alterations to the roof and insertion of dormers and rooflights, to provide ancillary accommodation for both annexe use and a single holiday-let.</u>
Location:	Baycote House Back Lane Horsmonden Tonbridge TN12 8LH

- 6.2 **Other Planning matters can be raised, but no decisions**
7. **PARISH COUNCIL FINANCE**
- 7.1 Agree parish council accounts to 6th December 2015 and settlement of invoices for this period.
Chair to reconcile bank statement to 1st November.
8. **HIGHWAYS AND GROUNDS MAINTENANCE**
- 8.1 Report and requests for action on Highways issues (including footpaths, trees, roads, signs, verges, and markings)
Discuss signage for lorry drivers through Horsmonden and agree actions.
- 8.2 Agree traffic consultant brief
- 8.3 Trees – agree quotations for removal of dead tree, donation of new tree, surveys of PC owned trees, tree surgery to American Oak,
- 8.4 Fromandez Drive- assess need for new posts around the green area.
9. **ADMINISTRATION**
- 9.1 Emergency Planning and using the Village Hall as a Welfare Centre – Agree any changes to parishioners letter and use of collection points for responses.
- 9.2 Agree quotations for purchase and installation of two new bins
- 9.3 Seek agreement to use digital photographs of Councillors and Clerk in future Parish News articles.
- 9.4 Institute Building - Agree quotation for installation of the William Lambert plaque. Agree quotations for lighting of clock faces and tower. Discuss and agree details of lease to Social club.
- 9.5 Village Celebration fund – discuss and agree a separate entity for Festival group members Agree to settle urgent booking fees to secure festival 2016
- 9.6 Public Conveniences. Discuss and agree the requirement for signage on taps.
- 9.7 Discuss the need for further legionella testing in public buildings.

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- 9.8 Smart meters – agree to EDF’s installation of smart meters for village green electricity box and public conveniences.
 - 9.9 Computer training in 2016 – discuss and agree aims for training – age group, computer ownership requirement
 - 9.10 Village Vision – receive feedback from VV groups and agree future actions
 - 9.11 Buses to Paddockwood – discuss and agree actions if any.

10. CONSULTATIONS/CORRESPONDENCE

- 10.1 Agree response to Kent County Council – Health Improvement Services consultation – deadline 14th December 2015
<http://consultations.kent.gov.uk/consult.ti/Healthimprovement/consultationHome>
- 10.2 Agree response to Kent County Council – Health Visiting and School public health service – deadline 14th December 2015. <http://consultations.kent.gov.uk/consult.ti/Childrepublichealth/consultationHome>
- 10.3 Agree response to Kent Fire & Rescue Service Consultation: Safety and Wellbeing Plan 2016-2018 - deadline 16 January 2016. <http://www.kent.fire-uk.org/about-us/plans-policies-and-performance/safety-and-wellbeing-plan-2016-18/>
- 10.4 Agree response to request for assistance from the Counselling centre.



Lucy Noakes
Clerk to Horsmonden Parish Council, 01892 724989

30th November 2015

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND THE MEETING