

# HORSMONDEN PARISH COUNCIL

## **THE ANNUAL PARISH MEETING**

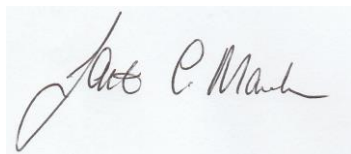
WILL BE HELD IN HORSMONDEN VILLAGE HALL ON  
MONDAY 14th MAY 2018  
REFRESHMENTS FROM 7.00PM MEETING STARTS AT 7.30 P.M.

### AGENDA

**Please note** that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

1. **APOLOGIES FOR ABSENCE**
2. **HORSMONDEN EMERGENCY PLAN**
  - Presentation by Cllr Russell on the plan and when it would be used
  - Guest speakers Denise Haylett (TWBC) & Lisa Guthrie (KCC) on the significance of communities working together on Emergency Planning
3. **HORSMONDEN TRAFFIC SOLUTIONS**
  - Presentation by Cllr Davis on the Parish Council's traffic solutions project and how this fits in with measures to be implemented by KHS. Guest Sarah Hamilton (KCC)
4. **PUBLIC SESSION - The public are entitled to raise any subject matter of relevance to the Parish and have up to three minutes each to speak. The content will be briefly minuted.**
5. **MINUTES OF THE 2017 ANNUAL PARISH MEETING (these are available for viewing beforehand on the Parish Council website-[www.horsmonden-pc.gov.uk](http://www.horsmonden-pc.gov.uk))**
6. **CHAIRMAN'S REPORT AND OTHER PARISH COUNCIL UPDATES.**
7. **ACCOUNTS 2017/2018 (Appendix 1) AND PRECEPT FOR 2018/19 (Appendix 2)**

**All Horsmonden parish electors are entitled to speak and vote at the meeting and are warmly invited to attend**



Chairman, Horsmonden Parish Council

8th May 2018

*Please note: Any subject may be raised informally, but electors are encouraged to give some notice of their intention to do so and are asked to contact the Clerk. If a matter has not been specified on a public notice, no formally binding decision can be taken on it during the meeting.*

Enquiries to: Lucy Noakes, Clerk to Horsmonden Parish Council, 01892 724989

**APPENDIX 1**

**ACCOUNT SUMMARY - YEAR ENDING 31st MARCH 2018**

The following summarises the accounts for the year ending 31st March 2018.

Full accounts can be viewed by arrangement with the Clerk.

**Opening Balance:** £ 126,573.64 (Including Reserves)

**Summary Expenditure:** £ 155,628.31

**Summary Income (including Precept\*):** £ 100,952.09

**Closing Balance to c/f:** £ 71,897.42

**Expenditure from Reserves**

Expenditure from specific Reserves £ 1,793.40

General Reserves Expense £ 73,038.40

**£ 74,831.80**

**Expenditure from Precept**

Parish Administration £24,438.09

Grounds Maintenance £6,956.29

Asset Management £8,342.69

Street Lighting £3,055.10

Subscriptions/Donations/Youth Provision £4,098.10

Miscellaneous incl.Village Vision projects £19,222.50

**£66,112.77**

**Expenditure from Donations**

Donations/refunds £ 1,051.86

Grants £ 5,325.00

**£ 6,376.86**

VAT Expended to be re-claimed: **£ 8,306.88**

**Total Expenditure:**

**Reserves at Year End:**

Street Lighting improvements /electrical testing £ 4,069.46

Village Green/Fromandez Drive Maintenance £ 8,041.51

Village Hall maintenance £ 18,745.80

Village Hall painting £ 1,200.00

Play Area reserve £ 17,009.39

Institute/clock tower maintenance £ 13,070.45

Legal Expenses £ 8,297.00

Village Green Furniture £ 969.45

New Christmas Lights £ 2,643.04

War memorial £ 620.00

Clerks sickness allowance £ 2,500.00

Clerk Bonus Objectives	£	400.00
Village Vision	£	7,520.54
General Reserves incl. accrual from 16/17 Precept:	£	65,117.66
Vat paid in 17/18 to be re-claimed 18/19	-£	8,306.88

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**TOTAL RESERVES TO C/F:**

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**£ 141,897.42**

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Long term investment with HSBC

-£ 70,000.00

**APPENDIX 2**

**HORSMONDEN PARISH COUNCIL PRECEPT FOR 2018/2019**

**Expenditure Item**

	<b><u>Precept 2017/18</u></b>	<b><u>Proposed Precept 2018/19</u></b>
<b><u>Parish Administration</u></b>		
Clerks Remuneration	£ 14,100.00	£14,500.00
Clerk's Overtime budget	£ 400.00	£ -
Assistant Clerk remuneration	£ -	£ 6,300.00
Employer NI Contributions	£ 850.00	£ 1,200.00
Pension contributions	£ 150.00	£ 300.00
Parish Office Rent	£ 900.00	£ 900.00
Stationery/Postage	£ 500.00	£ 900.00
Telephone	£ 600.00	£ 700.00
Insurance	£ 2,500.00	£ 2,500.00
External Audit	£ 300.00	£ 400.00
Internal Audit	£ 500.00	£ 500.00
Travel Expenses	£ 100.00	£ 150.00
Training for the Clerk/Cllrs	£ 500.00	£ 1,200.00
Hire of Halls	£ 600.00	£ 700.00
Official Hospitality	£ 200.00	£ 120.00
Legal Expenses	£ 3,000.00	£ 1,000.00
<b><u>Grounds Maintenance</u></b>		
Landscaping Contract/Maintenance VG	£ 5,000.00	£ 4,200.00
	£ 2,000.00	£ 1,500.00
Village Green Trees (Pollarding & Inspection)	£ 1,100.00	£ 1,000.00
Community gardening scheme	£ 100.00	£ 50.00
Cleaning equipment around the green	£ 500.00	£ 400.00
<b><u>Asset Management</u></b>		
Village Hall Maintenance	£ 5,000.00	£ -
Village Hall painting	£ 200.00	£ -
Institute/ clock tower Repairs/maintenance	£ 5,000.00	£ 5,000.00
Clock Service/ repairs	£ 500.00	£ 300.00
War Memorial	£ 100.00	£ -
Winding Clock & Attending Children's Play Area	£ 1,080.00	£ 1,080.00
Play Area maintenance	£ 800.00	£ 500.00
Play Area reserve	£ 4,000.00	£ 4,000.00
Public conveniences - maintenance	£ 400.00	£ 800.00
Electricity costs	£ 1,000.00	£ 1,200.00
Water & Sewerage	£ 1,200.00	£ 1,000.00
Cleaning Public conveniences	£ 2,000.00	£ 3,300.00
Rates for Public conveniences	£ 1,000.00	£ -

**Street Lighting**

Supply	£ 1,500.00	£ 2,000.00
Maintenance contract	£ 1,000.00	£ 1,800.00
Repairs	£ 200.00	£ -
Improvements/Electrical testing	£ 500.00	£ 2,000.00

**Subscriptions/Donations**

K.A.L.C.	£ 650.00	£ 680.00
A.C.R.K	£ 35.00	£ 40.00
Ready call advertising	£ 50.00	£ 50.00
membership of SLCC	£ 120.00	£ 120.00
Youth provision	£ 3,500.00	£ 1,500.00

**Miscellaneous**

Office equipment costs	£ 200.00	£ 800.00
Maintenance Contract for computers	£ -	£ 600.00
Website /domain name costs	£ 160.00	£ 160.00
PC Noticeboard repairs	£ -	£ 500.00
Electricity supply village green	£ 100.00	£ 150.00
Civic Amenities Vehicle	£ 800.00	£ 800.00
Traveller Incursion fee	£ -	£ 700.00
Village vision/village vision initiatives	£ 20,000.00	£ -
Traffic Solutions project	£ -	£15,000.00
Neighbourhood Planning	£ -	£ 7,000.00
Publicity/parish news	£ 400.00	£ 400.00

**TOTALS: (All items exclude VAT) £ 85,395.00 £90,000.00**