

HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON
TUESDAY 18TH APRIL 2017 AT 7.30PM

AGENDA

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

Copyright Notice - Plans, drawing and material submitted to the Council are protected by the Copyright Acts (Section 47, 1988 Act). You may only use material that is downloaded or printed for consultation purposes; to compare current applications with previous schemes and to check whether developments have been completed in accordance with approved plans. Further copies must not be made without the prior permission of the copyright owner

1. **APOLOGIES FOR ABSENCE**
2. **PUBLIC SESSION (no decisions): Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.**
3. **MINUTES OF PREVIOUS MEETING**
Agree the minutes of the Parish Council Meeting 6th March 2017 , Planning Meeting 21st March 2017, and Finance and Risk Assessment Meeting on 3rd March 2017.
4. **MATTERS ARISING (no decisions)**
5. **PARISH COUNCIL FINANCE**
 - 5.1 Agree Parish Council accounts to 31st March 2017 and settlement of invoices for this period (see appendix 1)
 - 5.2 Chair to reconcile accounts with bank statement for period up to and including 5th March 2017
 - 5.3 Quotation for washing down the brickwork at The Institute.
 - 5.4 Clarification and agreement of insurance cover for Councillors.
 - 5.5 Agree annual PEAT testing for VH and Institute Building appliances
6. **PLANNING APPLICATIONS**
 - i) Current applications awaiting consideration by the council:

Planning Application No:	TW/17/00962/FULL
Proposal:	<u>Minor Material Amendment to 16/06933/FULL (Conversion of B1 Office to C3 Dwellinghouse; Alterations to internal layout and fenestration) - Changes to approved plans to include dormer window</u>
Location:	Unit 2 Orchard Business Park Furnace Lane Horsmonden Tonbridge TN12 8LX

Planning Application No:	TW/17/00989/FULL
Proposal:	<u>Single storey rear extension and single storey side extension</u>
Location:	2 Crackhill Cottages Grovehurst Lane Horsmonden Tonbridge Kent TN12 8BG

Planning Application No:	TW/17/01082/FULL
Proposal:	<u>Refurbishment and extension of existing Oast house</u>
Location:	Ash Oast School House Lane Horsmonden Tonbridge Kent TN12 8BJ

Planning Application No:	TW/17/01077/FULL
Proposal:	<u>Demolition of garages and erection of 2 No. dwellings with 4 No. parking spaces</u>
Location:	Garages Orchard Crescent Horsmonden Tonbridge Kent

Planning Application No:	TW/17/01064/PAYPH
Proposal:	<u>Permanent removal of payphone</u>
Location:	Crossroads The Heath Horsmonden Tonbridge Kent

Planning Application No:	TW/17/01205/FULL
Proposal:	<u>Variation of Condition 2 (Plans) of Planning Permission 15/507697/FULL - Rear Terrace Design</u>
Location:	Plovers Ruck Lane Horsmonden Tonbridge Kent TN12 8EA

7. HIGHWAYS AND GROUNDS MAINTENANCE

- 7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings
- 7.2 Street lighting

8. ADMINISTRATION

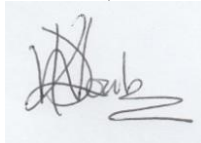
- 8.1 Traffic solutions update
- 8.2 The Institute – moving forward with the lease arrangements.
- 8.3 Agree/authorise VG booking for Cycle Horsmonden event with bouncy castle, 30th April 2017
- 8.4 Agree/authorise VG booking for May Day Event with Morris Men Dancing, 1st May 2017
- 8.5 Agree/authorise VG booking for what's on Here and Spring Walk event 6th May 2017
- 8.6 Agree/authorise VG booking for Summer Festival 8th -12th June 2017
- 8.7 Agree /finalise APM agenda and refreshments 15th May 2017
- 8.8 Agree amended wording to Village Green booking form and electricity booking form
- 8.9 Agree clerk's new contract of employment (amended to 19 hours weekly from 18 hours weekly)
- 8.10 Agree Lone Worker Policy and procedures.
- 8.11 Street cruiser bus, visits to Horsmonden
- 8.12 Consider request for grant funding of £250 for Kent, Surrey and Sussex Air ambulance.
- 8.13 Consider application for Village of the Year 2017 competition run by Reef TV
www.villageoftheyear.co.uk

9. CONSULTATIONS.

- 9.1 Maidstone Borough Council –Local Plan proposed main modifications **by 5pm on Friday 19th May 2017**
<http://www.maidstone.gov.uk/council/have-your-say/current-consultations/march-2017-local-plan-modifications>
- 9.2 Gatwick/Heathrow runway consultation **by 25th May 2017**
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/589082/consultation-on-draft-airports-nps.pdf
- 9.3 UK Airspace policy consultation **by 25th May 2017**
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/589099/uk-airspace-policy-consultation-executive-summary.pdf

10. UPDATES (no decisions)

- 10.1 Updates and meetings attended (updates and feedback from meetings attended and held by council members)
(Cllr Russell attended Rural Affairs Conference 9th March , Clerk attended Planning Conference on March 23rd)



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989

10th April 2017

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND THE MEETING

APPENDIX 1 - 31.03.2017

Horsmonden Parish Council Accounts as at 31st March 2017

Balances

Current account with Co-operative Bank PLC b/fwd 06.03.2017	£ 62,093.36
(assuming all debits and credits have cleared the account)	
Deposit account with HSBC b/fwd 06.03.2017	£ 61,262.65
(assuming all credits and debits have cleared the account)	

Interest received (Deposit Account)		
interest on HSBC account		

Item	Ref	Receipts	Payments
Terry Mole- payment for carpet fitter - office	401859		£ 33.60
E.on -festive lighting 2016-17	401860		£ 14.81
EDF Energy - VG electricity box	D/D		£ 37.00
EDF Energy - Public toilets electricity	D/D		£ 241.00
Southern water - public toilets waste water	401861		£ 171.52
Mrs C Davis - refund for refrehsments for litter picking	401862		£ 13.80
Kent County Council - legal fees Feb 2017	401863		£ 32.40
Checkmate lifting and safety Ltd - clock tower safety	401864		£ 690.00
Mrs L Noakes - refund for roller blind parish office	401865		£ 48.18
Mr C J Couchman - clock and play area March	401866		£ 103.85
HM Revenue and Customs- Tax & NI L Noakes	401867		£ 333.01
Horsmonden Village Hall - hire 2016-17	401868		£ 630.00
BT Business - phone and broad band	D/D		£ 201.51
Mrs L Noakes - March salary plus overtime	S/O flexi		£ 1,289.27
Specialist hygiene servcies LTD - march cleaning	401869		£ 187.20
SSE Contracting Ltd March street lighting	401870		£ 71.26
Bourne Amenity - treatments for VG	401871		£ 912.00
Mr J R Stevens - refund for ladder for clock tower access	401872		£ 85.70
Mrs L Noakes travel costs for planning conference	401873		£29.16
The Heath Stores - litter pick refrehsments	401874		£ 12.94
Arron services Ltd - computer services - annual service contract	401875		£ 510.00
Refund from C Noakes for ladder returned		£ 126.06	

Current Account with Co-operative Bank PLC as at 31.03.17 £ 56,571.21

(assuming all credits and debits have cleared the account)

Deposit Account with HSBC as at 31.03.17 £ 61,262.65

(assuming all credits and debits have cleared the account)

TOTAL BANK: £ 117,833.86