

HORSMONDEN PARISH COUNCIL - AGENDA

**A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL
ON MONDAY 4TH MARCH 2019 AT 7.30PM**

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

Copyright Notice - Plans, drawing and material submitted to the Council are protected by the Copyright Acts (Section 47, 1988 Act). You may only use material that is downloaded or printed for consultation purposes; to compare current applications with previous schemes and to check whether developments have been completed in accordance with approved plans. Further copies must not be made without the prior permission of the copyright owner

1. APOLOGIES FOR ABSENCE

2. PUBLIC SESSION (no decisions): Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.

3. MINUTES OF PREVIOUS MEETING

Agree the minutes of the Parish Council Meeting 4th February 2019, Planning Committee Meeting of 19th February 2019 and Finance Committee meeting of 22nd February 2019.

4. MATTERS ARISING (the Council looks at matters ongoing from the last meeting - no decisions)

5. PARISH COUNCIL FINANCE/QUOTATIONS

- 5.1 Agree Parish Council accounts to 3rd March 2019 and settlement of invoices for this period (see appendix 1)
- 5.2 Chair to reconcile accounts with bank statement for period up to and including 3rd February 2019
- 5.3 Chair to reconcile accounts with bank statement for period up to and including 6th January 2019
- 5.4 Change to Unity Trust bank account instead of Co-operative Bank.
- 5.5 HoVEC Accounts- Discuss the discontinuation of monitoring HoVEC funds following the expiry of the three-year transition period.
- 5.6 Quotation for renegotiation of utility services for street lighting. (electrical suppliers)
- 5.7 Discuss/agree the adoption of the Parish Council Reserves Policy as recommended by the Finance Committee
- 5.8 Discuss/agree the changes to the Finance Committee Terms of Reference, as recommended by the Finance Committee
- 5.9 Quotations for electrical works village Hall

6 HIGHWAYS AND GROUNDS MAINTENANCE

- 6.1 Highways issues – footpaths, trees, roads, signs, verges, and markings
- 6.2 Grounds Maintenance - quote for Village Green fertiliser application. Quote for tree works and planting two new trees on the Village Green.
- 6.3 Street lighting - discuss the way forward with the overgrown street lighting columns, quotes for new lights.

7. ADMINISTRATION

- 7.1 Discuss minor change of wording to Clerk /Assistant Clerk Contracts of employment (clause 9.2) regarding notice period.
- 7.2 Renewal of Clerk's membership for SLCC and new membership for Assistant Clerk.
- 7.3 Traffic Solutions. Feedback from the meeting of 14th Feb for Greg Clarkes meeting on 8th March. Which proposals do the Council give preference for?
- 7.4 Neighbourhood Planning. Plans and proposals moving forward.

- 7.5 Re-discuss the PC's future involvement in the North East Quadrant Group and future financing, following recent developments.
- 7.6 Development of Sound system/conference system suggestion for Village Hall
- 7.7 Public toilets
- 7.8 Development of potential plans for drinking fountain suggestion
- 7.9 Community Garden project (Horsmonden Youth Action) decision regarding positioning of water butts at the Village Hall.
- 7.10 Village Green booking for Crosses on the Green 18th April 2019 – 21st April 2019
- 7.11 Discuss listing assets of community value.

8. UPDATES (no decisions)



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989

25.02.2019

Horsmonden Parish Council Accounts as at 3rd March 2019

	Balances
Current account with Co-operative Bank PLC b/fwd. 04.02.2019 (assuming all debits and credits have cleared the account)	£ 95,066.33
Deposit account with HSBC b/fwd. 04.02.2019 (assuming all credits and debits have cleared the account)	£ 291.01
interest on HSBC account	£ 0.35

Item	Ref	Receipts	Payments
Castle Water - supply of water parish toilets	D/D		£ 17.36
B&CE Holdings Pension L Noakes - Jan 2019	D/D		£ 31.02
Mrs L D Noakes - salary plus over time	S/O Flexi		£ 1,440.05
Ms J S Stanton - January Salary plus overtime	S/O Flexi		£ 630.00
HM Revenue and Taxes - Employee Tax and NI Feb	402185		£ 527.32
Mr C J Couchman - clock and play area Feb 2019	402186		£ 83.08
G Bridgland Ltd - Tree survey	402187		£ 300.00
Specialist Hygiene Service - toilet cleaning Feb	402188		£ 281.47
GovNet Communications - Annual Flooding Forum	402189		£ 426.60
Mr C H Noakes - reimbursement for HDMI amplifier	402190		£ 23.52
The Heath Stores - Batteries and hospitality- Dec & Jan	402191		£ 23.27
EDF Energy - Electricity Village Green- 07.06.18-08.02.2019	D/D		£ 44.65

Current Account with Co-operative Bank PLC as at 03.02.19	£ 91,237.99
(assuming all credits and debits have cleared the account)	
All Accounts with HSBC as at 03.02.19	£ 291.36
(assuming all credits and debits have cleared the account)	
TOTAL BANK:	£ 91,529.35

Please note that in addition to this the Council holds a long-term investment of £70,000 with HSBC.