

HORSMONDEN PARISH COUNCIL

THE ANNUAL PARISH MEETING

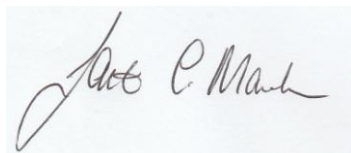
WILL BE HELD IN HORSMONDEN VILLAGE HALL ON
MONDAY 15th MAY 2017
REFRESHMENTS FROM 7.00PM MEETING STARTS AT 7.30 P.M.

AGENDA (AMMENDED)

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

1. **APOLOGIES FOR ABSENCE**
2. **GUEST SPEAKERS :**
Kelvin Hinton (TWBC) – Neighbourhood planning and TWBC new Local Plan.
Mark Musgrave – National Trust Ranger – Sprivers, Horsmonden.
3. **PUBLIC SESSION - The public are entitled to raise any subject matter of relevance to the Parish and have up to three minutes each to speak. The content will be minuted.**
4. **MINUTES OF THE 2016 ANNUAL PARISH MEETING (these are available for viewing beforehand on the Parish Council website–www.horsmonden-pc.gov.uk)**
5. **CHAIRMAN’S REPORT AND PARISH COUNCIL UPDATES.**
6. **ACCOUNTS 2016/2017 (Appendix 1) AND PRECEPT FOR 2017/18 (Appendix 2)**

All Horsmonden parish electors are entitled to speak and vote at the meeting and are warmly invited to attend



Chairman, Horsmonden Parish Council

5th May 2017

Please note: Any subject may be raised informally, but electors are encouraged to give some notice of their intention to do so and are asked to contact the Clerk. If a matter has not been specified on a public notice, no formally binding decision can be taken on it during the meeting.

Enquiries to: Lucy Noakes, Clerk to Horsmonden Parish Council, 01892 724989

APPENDIX 1.

**HORSMONDEN
PARISH COUNCIL
ACCOUNT SUMMARY - YEAR ENDING 31st MARCH 2017**

The following summarises the accounts for the year ending 31st March 2017.

Full accounts can be viewed by arrangement with the Clerk.

Opening Balance: £ **109,974.71** (Including Reserves)

Summary Expenditure: £ 137,797.39

Summary Income (including Precept*): £ 84,396.32

Closing Balance to c/f: £ **56,573.64**

Expenditure from Reserves

Expenditure from specific Reserves £ 9,209.86

General Reserves Expense £ 73,056.75

£ 82,266.61

Expenditure from Precept

Parish Administration £23,114.64

Grounds Maintenance £7,276.13

Asset Management £9,244.66

Street Lighting £1,979.59

Subscriptions/Donations £1,192.97

Miscellaneous £6,787.49

£49,595.48

Expenditure from Donations

Donations/refunds £ 350.00

KCC/TWBC Grants £ 650.00

£ 1,000.00

VAT Expended to be re-claimed: **£ 4,935.30**

Total Expenditure: £ **137,797.39**

Reserves at Year End:

Street Lighting improvements /electrical testing £ 4,751.28

Village Green/Fromandez Drive Maintenance £ 5,973.32

Village Hall maintenance £ 13,902.85

Village Hall painting £ 1,000.00

Play Area reserve £ 12,408.81

Institute/clock tower maintenance £ 9,925.00

Legal Expenses £ 6,673.00

Village Posts £ 1,030.00

Village Green seats £ 56.00

Village Green Trees (pollarding) £ 60.00

New Christmas Lights £ 2,656.85

Office/Computer Equip.Costs £ 317.22

War memorial	£	620.00
Clerks sickness allowance	£	2,500.00
Village Vision	£	5,712.00
General Reserves incl. accrual from 14/15 Precept:	£	63,922.61
Vat paid in 16/17 to be re-claimed 17/18	-£	4,935.30

TOTAL RESERVES TO C/F:	£	126,573.64
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Long term investment with HSBC	-£	70,000.00
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APPENDIX 2.

HORSMONDEN PARISH COUNCIL PRECEPT FOR 2017/2018

Expenditure Item

**Precept
2016/17**

**Proposed
precept 2017/18**

Parish Administration

Clerks Remuneration	£	13,200.00	£	14,100.00
Clerks Performance related Bonus	£	800.00	£	-
Clerk's Overtime budget	£	200.00	£	400.00
Employer NI Contributions	£	700.00	£	850.00
Pension contributions	£	-	£	150.00
Parish Office Rent	£	900.00	£	900.00
Internet costs	£	200.00		see telephone
Sickness allowance	£	-	£	-
Stationery/Postage	£	500.00	£	500.00
Telephone	£	500.00	£	600.00
Insurance	£	3,400.00	£	2,500.00
External Audit	£	400.00	£	300.00
Internal Audit	£	500.00	£	500.00
Travel Expenses	£	100.00	£	100.00
KAPC Training for the Clerk/Cllrs	£	500.00	£	500.00
Hire of Halls	£	600.00	£	600.00
Chairman's Allowance	£	100.00	£	200.00
Legal Expenses	£	4,000.00	£	3,000.00

Grounds Maintenance

Landscaping Contract/Maintenance VG	£	6,000.00	£	5,000.00
Village Green Treatments	£	-	£	2000.00
Village Green Trees (Pollarding & Inspection)	£	600.00	£	1,100.00
Community gardening scheme	£	100.00	£	100.00
Cleaning equipment around the green	£	-	£	500.00

Asset Management

Village Hall Maintenance	£	5,000.00	£	5,000.00
Village Hall painting	£	-	£	200.00
Institute/ clock tower Repairs/maintenance	£	5,000.00	£	5,000.00
Clock Service/ repairs	£	1,000.00	£	500.00
War Memorial	£	-	£	100.00
Winding Clock & Attending Children's Play Area	£	1,080.00	£	1,080.00

Play Area maintenance	£	800.00	£	800.00
Play Area reserve	£	3,500.00	£	4,000.00
Public conveniences - maintenance	£	500.00	£	400.00
Electricity costs	£	800.00	£	1,000.00
Water & Sewerage	£	1,600.00	£	1,200.00
Cleaning Public conveniences	£	2,000.00	£	2,000.00
Rates for Public conveniences	£	1,000.00	£	1,000.00

Street Lighting

Supply	£	1,500.00	£	1,500.00
Maintenance contract	£	1,000.00	£	1,000.00
Repairs/improvements	£	200.00	£	200.00
Electrical testing	£	500.00	£	500.00

Subscriptions/Donations

K.A.L.C.	£	650.00	£	6,500.00
(A.C.R.K)	£	35.00	£	35.00
KAPC Area Sec.Honorarium	£	35.00	£	-
Churchyards137	£	600.00		not precepted for
Tree warden scheme	£	100.00		To come from reserves
Ready call advertising	£	50.00	£	50.00
membership of SLCC	£	120.00	£	120.00
Membership of HWCAAGS	£	200.00	£	-
Youth Provision/street cruiser bus	£	-	£	3,500.00

Miscellaneous

Computer training	£	500.00	£	-
Christmas Lights	£	100.00		from reserves
New Christmas lights reserve	£	-	£	-
Office equipment costs	£	500.00	£	200.00
Website /domain name costs	£	160.00	£	160.00
Village Green notice board Repairs	£	50.00		reserves
Electricity supply village green	£	200.00		100.00
Amenities Vehicle	£	1,000.00		800.00
Village vision/village vision initiatives	£	5,000.00		20,000.00
Publicity/parish news	£	400.00		400.00
Election costs	£	2,000.00		-

<u>TOTALS: (All items exclude VAT)</u>	£	70,480.00	£	85,395.00
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