

# HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON  
MONDAY 5<sup>TH</sup> SEPTEMBER 2016 AT 7.30PM

## AGENDA

**Please note** that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

**Declarations of Interest (in accordance with the Members' Code of Conduct):** If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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### 1. APOLOGIES FOR ABSENCE

### 2. PUBLIC SESSION (no decisions): *Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.*

### 3. MINUTES OF PREVIOUS MEETING

Agree the minutes of the Parish Council Meeting 4<sup>th</sup> July, Planning meeting 19<sup>th</sup> July, Parish Council Meeting 16<sup>th</sup> August and Finance Meeting 25<sup>th</sup> August.

### 4. MATTERS ARISING (no decisions)

### 5. PARISH COUNCIL FINANCE

5.1 Agree Parish Council accounts to 4th September 2016 and settlement of invoices for this period (see appendix 1)

5.2 Chair to reconcile accounts with bank statement for period up to and including 4<sup>th</sup> July 2016

### 6. PLANNING APPLICATIONS

i) Current applications awaiting consideration by the council:

Planning Application No:	TW/16/06142/LAWPRO
Proposal:	Two-storey rear extension and attic conversion
Location:	Poplars Lodge Churn Lane Horsmonden Tonbridge Kent

Planning Application No:	TW/16/06202/FULL
Proposal:	Loft Conversion
Location:	1 Woodgate Mews The Heath Horsmonden Tonbridge TN12 8JE

Planning Application No:	TW/16/06106/FULL
Proposal:	Single storey rear extension
Location:	Highlands Farm Oast Marle Place Road Horsmonden Tonbridge TN12 8DS

### 7. HIGHWAYS AND GROUNDS MAINTENANCE

7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings

7.2 Street lighting

### 8. ADMINISTRATION

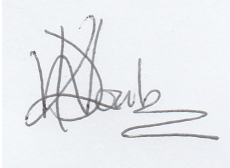
8.1 Horsefair

8.2 Details for opening of Conservation area plaque.

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- 8.3 The Institute - lease agreement, future planning regarding potential to position the William Lambert plaque, maintenance issues.
- 8.4 Emergency planning

**9. UPDATES (no decisions)**

- 9.1 Updates and meetings attended (updates and feedback from meetings attended and held by council members)

A square box containing a handwritten signature in black ink. The signature is cursive and appears to read 'Lucy Noakes'.

**Lucy Noakes**

Clerk to Horsmonden Parish Council, 01892 724989  
29<sup>th</sup> August 2016

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND THE MEETING

APPENDIX 1 (04/09/2016)

**Horsmonden Parish Council Accounts as at 4th September 2016**

**Balances**

Current account b/fwd 04.07.2016	£ 70,982.18
Deposit account b/fwd 04.07.2016	£ 60,561.30
Interest received (Deposit Account)	

Item	Ref	Receipts	Payments
E.On - street lighting April to June 16	401745		£ 387.95
Mr K Bromley- refund for Vh door lock	401746		£ 94.80
Mr C J Couchman- refund for VH Door locking	401747		£ 262.80
Mrs L Noakes - July salary plus bonus	S/O flexi		£ 1,175.44
HMRC - Tax and NI Mrs L Noakes July	401748		£ 256.19
CJ Couchman- clock and play area July	401750		£ 103.85
Unipar services LLP - speedwatch equipment	401751		£ 198.00
D&A Oil tank services - repairs to pipe work	401752		£ 90.00
Horsmonden VH Committee - hire for computing course	401753		£ 46.50
SSE Contracting Ltd - July street lightitng maintenance	401754		£ 71.26
Specialist Hygiene services Ltd -cleaning July	401755		£ 187.20
Bourne Amenity - treatments for VG	401756		£ 1,764.00
MLM - traffic solutions consultants	401757		£ 3,150.00
Kent County Council - June legal fees	401758		£ 43.20
Kent County Council - July legal fees	401759		£ 324.00
Mrs L Noakes- August salary	S/O flexi		£ 1,018.84
HM Revenue and Customs- Tax & NI L Noakes	401760		£ 151.05
John Sheppard - photos for website	401761		£ 60.00
PKF Littlejohn LLP- external audit	401762		£ 360.00
Mrs J March - paint and brushes	401763		£ 87.56
EDF Energy - electricity public conveniences	D/D		£ 241.00
Interest on current account		£ 4.01	
Donation from the youth club for street cruiser bus		£ 611.86	
Interest on current account		£ 3.83	

Current Account as at 05.09.16	£ 61,528.24
Deposit Account as at 05.09.16	£ 60,561.30
<b>TOTAL BANK:</b>	<b>£ 122,089.54</b>