

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative fi

Name of smaller authority: **Horsmonden Parish Council**

County area (local councils and parish meetings only): **Kent**

Financial year ending 31 March 2022

Prepared by (Name and Role): **Lucy Noakes- Clerk and RFO to Horsmonden Parish Council**

Date: **11/05/2022**

| | | £ | £ |
|---|-----------------------------|------------|-------------------------------|
| Balance per bank statements as at 31/3/22 | | | |
| | Unity Trust | 43,055.07 | |
| | Nationwide Building Society | - | |
| | | | 43,055.1 |
| Petty cash float (if applicable) | N/A | | - |
| Less: any un-presented cheques as at 31/3/22 (enter these as negative numbers) | | | |
| BACS | Ready Call Horsmonden | (50.00) | |
| BACS | Merit Thornton Planning | (2,750.00) | |
| BACS | Caple Groundcare | (726.48) | |
| BACS | Specialist Hygiene Services | (329) | |
| BACS | PSR Lighting and Signs | (474) | |
| BACS | Horsmonden Village Hall | (648) | |
| BACS | Horsmonden Parish News | (300) | |
| | | | (5,277.35) |
| Add: any un-banked cash as at 31/3/22 | | | |
| | | | - |
| Net balances as at 31/3/22 (Box 8) | | | <u><u>37,777.7</u></u> |