



Terms of Reference

Horsmonden Future Village Development Working Group (FVDWG)

Name

The name of the group shall be the Horsmonden Future Village Development Working Group

Purpose

The purpose of the Future Village Development Working Group shall be to support Horsmonden Parish Council as an advisory and research group in the interpretation and implementation of Horsmonden's Neighbourhood Plan policies when considering planning applications and the TWBC Local Plan.

It will assist with the following tasks:

- Preparing a list of policies from the NH Plan with implementation notes for use by the PC when considering all planning matters
- Analysing and interpretation of traffic and planning reports with regards to implementing the NH plan policies
- Consideration of village projects and infrastructure including (but not restricted to) allotments, halls, medical facilities, traffic management and their connections and implementation within the village and any new developments
- Analysis and interpretation of the TWBC Draft Local Plan policies and how these will interact with Horsmonden NH plan policies.

Overarching principles

- The group will assist the Parish Council by providing information and analysis through research and reading/discussions and will feed back information to the Parish Council.

- The group will not make any decisions on the Parish Council's behalf.
- These Terms of Reference may be reviewed and any changes must be approved by the Parish Council as well as being agreeable to working group members .

Membership

- The Group will be made up of at least 2 interested members of the community, and 2 Parish Councillors nominated by the Parish Council.
- Members must be resident in the parish of Horsmonden or within a one-mile radius of the Parish boundary. However, a person living outside the parish but running an established local business may be invited to join, subject to there being no conflict of interest.

Roles

- The Group may appoint their own Chair if they elect to do so .

Meetings

- The Group will be free to meet as and when they wish to do so and as convenient and will report back to the PC from all meetings.

Finance

- The group will not have a budget or any power to spend any Parish Council funds.

Data protection

The Group will not store any personal data .

Dissolving the Group

The Group will be dissolved at any time if the Group and Parish Council so agree.

These Terms of Reference were adopted by the Council at a Horsmonden Parish Council Meeting held on 4 September 2023.