## Making a Housing Application.

## The Process:

Those wishing to apply for an allocation of social housing will need to qualify to join the Borough Council's Housing Register.

You can apply by creating an application on the <u>Kent Homechoice website</u> where you will need to upload documents to support your application.

Once your application has been accepted as qualifying to join the Housing Register, you will be placed into one of four priority Bands, dependent on your circumstances and housing need. You are then able to place bids on any properties advertised.

When applicants apply on Kent Homechoice they can specify preference areas. Applicants will then need to regularly check on properties being advertised and place bid on any properties they wish to be considered for.

Properties are advertised giving priority to applicants within a certain band under the Council's targeted allocations plan.

## **Local Connection:**

The following developments in Horsmonden all have some affordable housing stock which allows those with a 'local connection' to take some priority when the allocation is being made: **Willard's Place, Kirkins Close, Heath Terrace, Gibbet Lane, Lamberts Place, Furnace Mere and The Foundry.** 

You may have a local connection if you have lived in the parish for six months out of the past 12, or three years out of the past five; if you have family in the local area or work in the local area.

If you believe you have a local connection to Horsmonden and wish to specifically look for housing in the village, you can make this clear when first registering your housing need. Should any of these properties then become available for allocation the advert will refer to the local connection requirements as part of the shortlisting process. Each applicant's local connection information will be verified. These properties are prioritised based on the applicants priority (effective) date.