



## **HORSMONDEN PARISH COUNCIL MEETING**

In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4) Notice is given that an ordinary meeting of Horsmonden Parish Council will be held in the Village Hall, Back Lane, Horsmonden on 1 June 2026 at 19:30.

**Members of the public have the right to attend and will be welcomed by the Council.**

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**TO ALL MEMBERS OF HORSMONDEN PARISH COUNCIL** You are hereby summoned to attend the Meeting of Horsmonden Parish Council on Monday 1 June 2026 at 7.30pm in Horsmonden Village Hall, Back Lane, Horsmonden, Kent TN12 8LH.

**Meeting called by Lucy Noakes** Clerk to Horsmonden Parish Council, 01892 724989

Date: 26 May 2026

**Please note** that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting. All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

**Declarations of Interest (in accordance with the Members' Code of Conduct):** If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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## **AGENDA**

*Please see Agenda Notes for quotations and links to background information available at the time of issue on the following agenda points.*

### **1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.**

### **2. PUBLIC SESSION (no decisions):**

**Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification**

### **3. MINUTES OF PREVIOUS MEETING**

Agree the Minutes of the [Annual Parish Council meeting on 11 May 2026](#)

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## 4. PARISH COUNCIL FINANCE/QUOTATIONS

- a. Agree payments listing up to and including 31.05.2026 (see Appendix 1))
- b. Bank reconciliations for all bank accounts at 31.05.2026
- c. Consider maturity and reinvestment of United Trust Bond for £40,000

## 5. PLANNING

- a. Applications

Planning Application:	26/00988/FULL
Proposal:	<a href="#">Installation of a 2m close-board fence with 300mm high trellis</a>
Location:	2 Oakleigh Cottages The Heath Horsmonden Tonbridge Kent TN12 8JA

Planning Application:	26/00314/LBC
Proposal:	<a href="#">Listed Building Consent - (Works Commenced) Installation of panels to cover internal walls; re-paint exterior window frames black</a>
Location:	The Heath Stores The Heath Horsmonden Tonbridge Kent TN12 8HT

- b. Feedback on planning application [24/00078/HYBRID Bassetts Farm](#)
- c. TW/25/02758/REM - Land South of Brenchley Road, Brenchley Road, Horsmonden, Tonbridge. Feedback on the application and discussion about possible meeting with Fernham Homes .
- d. Feedback and updates on planning and enforcement matters. Updates on Village shops and amenities (Manchester House, new Vets)

## 6. UPDATES FROM BOROUGH/COUNTY COUNCILLORS

## 7. PARISH COUNCIL DECISIONS/ADMINISTRATION

- a. Parish Highways/footpath/street lighting/landscaping and tree works – consider temporary dog fouling signage ahead of large public events
- b. HIPs (Highways Improvement Plan) [HIPS](#)
- c. Consider request for permission to use Horsmonden Sports Ground for Firework display on 7 November 2026
- d. Updates on parish office lease and move
- e. Consider quarterly play area inspection report from Capel Groundcare
- f. Initial feedback on New Village Hall survey and discussion of other village projects/venues (sports pavilion, St Margarets church project )
- g. Discuss/agree final arrangements for PCs stall FoHPS summer fete on 6<sup>th</sup> June
- h. Update regarding 2026 Horse Fair
- i. Discuss updates/next steps for the parish play area project
- j. Consider booking free AED training with Hopkins Training

## 8. CONSULTATIONS

- a. TWBC Consultation: [Review of the Local Validation List closes 12 June 2026](#)
- b. KCC Consultation: [Echoes of the Past - Preserving Heritage at Risk in the Kent Downs closes 30 June](#)
- c. TWBC Consultation: Aligning Parish and Town Council Elections with a new Unitary Authority

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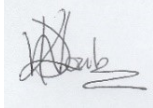
## 9. FEEDBACK TRAINING/ MEETINGS/ EVENTS ATTENDED

Parish Chairmans meetings/Clerks meetings  
Training /information sessions

*Please note that the next full council meeting is scheduled for 6 July 2026*

**Lucy Noakes** Clerk to Horsmonden Parish Council 01892 724989

**Date of agenda notification** 26 May 2026



### APPENDIX 1

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Date: 20/05/2026

**Horsmonden Parish Council Current Year**

**Page 1**

Time: 17:03

**Current A/c- Unity Trust Bank**

**List of Payments made between 11/05/2026 and 31/05/2026**

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
15/05/2026	Capel Groundcare	BACS	408.00		Wash down Village Gateways
15/05/2026	Capel Groundcare	BACS	1,679.40		VG scarify/aerate
15/05/2026	HMRC	BACS	860.35		Staff tax &NI
18/05/2026	Clear Councils	BACS	2,090.28		Annual Insurance renewal
18/05/2026	EE - BT	DD	93.48		Mobile phones &CCTV May
19/05/2026	Peoples partnership	DD	287.89		May Pensions
20/05/2026	EDF Energy	DD	19.99		VG Boxes May electricity
20/05/2026	EDF Energy	DD	46.04		May electricity Public toilets
<b>Total Payments</b>			<b>5,485.43</b>		

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