



HORSMONDEN PARISH COUNCIL MEETING

In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4) Notice is given that an ordinary meeting of Horsmonden Parish Council will be held in the Village Hall, Back Lane, Horsmonden on 6 July 2026 at 19:30.

Members of the public have the right to attend and will be welcomed by the Council.

TO ALL MEMBERS OF HORSMONDEN PARISH COUNCIL You are hereby summoned to attend the Meeting of Horsmonden Parish Council on Monday 6 July 2026 at 7.30pm in Horsmonden Village Hall, Back Lane, Horsmonden, Kent TN12 8LH.

Meeting called by Lucy Noakes Clerk to Horsmonden Parish Council, 01892 724989

Date: 30 June 2026

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting. All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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AGENDA

Please see Agenda Notes for quotations and links to background information available at the time of issue on the following agenda points.

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.

2. PUBLIC SESSION (no decisions):

Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification

3. MINUTES OF PREVIOUS MEETING

Agree the Minutes of the Annual Parish Council meeting on [1 June 2026](#)

4. PARISH COUNCIL FINANCE/QUOTATIONS

- a. Agree payments listing up to and including 05.07.2026 (see Appendix 1)
- b. Bank reconciliations for all bank accounts at 30.06.2026
- c. Agree costs following emergency electrical works on the Village Green (Retrospective)
- d. Discuss/agree revised 3 year contract with Flotek (previously Microshade) for email and data management.
- e. Consider Envirocure's quotation for providing a 3 year Risk Assessment for legionella risk management at The Institute Building and Horsmonden Public Conveniences
- f. Discuss and agree to appoint a solicitor for land transfer when necessary
- g. Consider excavation and replacement of cable for Village Green supply boxes
- h. **CLOSED SESSION** – Discuss and review new village hall consultation responses

5. PLANNING

- a. Applications

Planning Application:	26/01298/FULL
Proposal:	<u>First floor extension</u>
Location:	Little Cacketts Farm, Hayman's Hill, Horsmonden, Tonbridge, Kent TN12 8BX

Planning Application:	26/00611/FULL
Proposal:	<u>Removal of part of front verge; construction of crossover and dropped kerb</u>
Location:	18 Orchard Crescent, Horsmonden, Tonbridge Kent TN12 8LG

Planning Application:	26/00525/SUB
Proposal:	<u>Resubmission of details in relation to Condition 22 - (external lighting) of 21/02027/FULL, as approved under 22/03656/SUB.</u>
Location:	Bassetts Farm, Goudhurst Road, Horsmonden, Tonbridge, Kent TN12 8AS

- b. Feedback on planning application [24/00078/HYBRID Bassetts Farm](#)
- c. TW/25/02758/REM - Land South of Brenchley Road, Brenchley Road, Horsmonden, Tonbridge. Update following meeting with Fernham Homes.
- d. **CLOSED SESSION** - Consider possible responses TWBC Scoping Consultation -14 July 11 August
- e. Feedback and updates on planning and enforcement matters.

6. UPDATES FROM BOROUGH/COUNTY COUNCILLORS

7. PARISH COUNCIL DECISIONS/ADMINISTRATION

- a. Parish Highways/footpath/street lighting/landscaping and tree works – consider temporary dog fouling signage ahead of large public events
- b. HIPs (Highways Improvement Plan) [HIPS](#)
- c. Consider amendment to Village Green booking form
- d. Consider/agree Horsefair 2026 13th September 2026

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- e. Update regarding wild flower garden at Fromandez Drive
 - f. Updates on parish office lease and move
 - g. Update following meeting with Renvolt regarding information boards on public footpath WT327 / WT328
 - h. Consider Policy review HPC Travel & Subsidence Policy

8. CONSULTATIONS

- a. Kent Downs National Landscape Management Plan 2027-32- <https://letstalk.kent.gov.uk/kent-downs> closes 19 July 2026
- b. Consider supporting Cllr Mobbs petition [NO WATER. NO HOUSE BUILDING. | Halt The Houses](#)

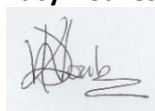
9. FEEDBACK TRAINING/ MEETINGS/ EVENTS ATTENDED

Parish Chairmans meetings/Clerks meetings
Training /information sessions

Please note that the next full council meeting is scheduled for 7 September 2026

Lucy Noakes Clerk to Horsmonden Parish Council 01892 724989

Date of agenda notification 30 June 2026



APPENDIX 1

Date: 26/06/2026

Horsmonden Parish Council Current Year

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Time: 16:15

Current A/c- Unity Trust Bank

List of Payments made between 01/06/2026 and 26/06/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/06/2026	Lloyds Bank PLC	DD	71.96		Credit card May
03/06/2026	EJP Fire Protection Ltd	BACS	306.00		Fire alarm & safety Institute
03/06/2026	Rialtas Business Solutions Ltd	BACS	1,126.20		Purchase software& training
03/06/2026	Capel Groundcare	BACS	777.94		Plya area, SIDs,Grounds
03/06/2026	Capel Groundcare	BACS	204.00		Play area maintenance
09/06/2026	Business Stream	DD	11.29		Waste water Feb-May 26
12/06/2026	EJP Fire Protection Ltd	BACS	150.00		Fire alarm
12/06/2026	HMRC	BACS	860.55		Tax & NI
12/06/2026	PJ Electrical Ltd	BACS	198.00		Testing VG boxes
12/06/2026	P&F Cleaning services LTD	BACS	50.00		Extra clean toilets
12/06/2026	Horsmonden Village Events comm	BACS	325.00		Youth provision for HOVEC
12/06/2026	St Margaret's PCC Horsmonden	BACS	20.00		Hire of church hall
16/06/2026	British Telecom	DD	149.46		Broad band & phone line
16/06/2026	EDF Energy	DD	19.53		May energy VG boxes
16/06/2026	EDF Energy	DD	41.62		May energy Public Toilets
17/06/2026	EE - BT	DD	93.48		June mobiles & CCTV
19/06/2026	Peoples partnership	DD	287.89		Staff pensions June
19/06/2026	Drax	DD	165.86		May Street lights energy
22/06/2026	Castle Water	DD	26.89		Water supply May
25/06/2026	Mrs L Noakes	BACS	1,798.42		June Salary
25/06/2026	Anna Blyth	BACS	1,316.85		June Salary
25/06/2026	Microshade VSM/Flotek	DD	259.96		June emails and Data
25/06/2026	P&F Cleaning services LTD	SO	550.00		Cleaning June
Total Payments			8,810.90		