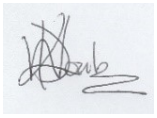
HORSMONDEN PARISH COUNCIL MEETING

In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4) Notice is given that an ordinary meeting of Horsmonden Parish Council will be held in the Village Hall, Back Lane, Horsmonden on 2 November 2026 at 19:30.

Members of the public have the right to attend and will be welcomed by the Council.

TO ALL MEMBERS OF HORSMONDEN PARISH COUNCIL You are hereby summoned to attend the Meeting of Horsmonden Parish Council on Monday 2 November 2026 at 7.30pm in Horsmonden Village Hall, Back Lane, Horsmonden, Kent TN12 8LH.

Meeting called by Lucy Noakes Clerk to Horsmonden Parish Council, 01892 724989



Date: 27 October 2026

Please note that although **members of the Public and press may** not orally report or comment about a meeting as it takes place, they may **a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.**

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

Copyright Notice - Plans, drawing and material submitted to the Council are protected by the Copyright Acts (Section 47, 1988 Act). You may only use material that is downloaded or printed for consultation purposes; to compare current applications with previous schemes and to check whether developments have been completed in accordance with approved plans. Further copies must not be made without the prior permission of the copyright owner

AGENDA

Please see Agenda Notes for quotations and links to background information available at the time of issue on the following agenda points.

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.

2. PUBLIC SESSION (no decisions):

Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification

3. MINUTES OF PREVIOUS MEETING

Agree the Minutes of the Parish Council meeting on 5 October 2026

4. PARISH COUNCIL FINANCE/QUOTATIONS

a. Agree payments listing up to and including 1 November 2026 (see Appendix 1)
b. Bank reconciliations for all bank accounts at 31.10.2026
c. Consider request from St Margarets Church regarding Parish News
d. Consider/agree costs to change the grounds maintenance schedule for Fromandez Drive
e. Agree request/quotation to download all historical raw SIDS data (retrospective)
f. Consider/agree quotation for essential works to the bell at the Clock Tower
g. Consider quotation from Living Forest for tree works on the village green and at Fromandez Drive
h. Consider quotations to replace tap in the gents toilet at Public Conveniences
i. Consider quotations for gutter clearance at the Public Conveniences and the Institute Building
j. Consider quotations for external painting works at The Institute Building

5. PLANNING

a. Agree content for parish wide village hall survey
b. Update / feedback on planning applications 24/00078/HYBRID Bassetts Farm
c. Update / feedback on planning application 25/02758/REM - Land South of Brenchley Road - including pedestrian link to Sprivers
d. Consider recent correspondence regarding Section 106 contributions
e. TWBC Local Plan Review- discuss invitation for potential meeting with TWBC to discuss future infrastructure requirements and local sites. Dates, attendees, location, content.
f. Feedback and updates on planning and enforcement matters

6. UPDATES FROM BOROUGH/COUNTY COUNCILLORS

7. PARISH COUNCIL DECISIONS/ADMINISTRATION

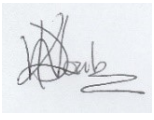
a. Parish Highways/footpath/hedges/street lighting/landscaping and tree works.
b. HIPs (Highways Improvement Plan) HIPS – speed limit on Maidstone Road (at junction with Yew Tree Green Rd)
c. Consider policy review of HPC Data Protection Policy following review by DPO
d. Updates on parish office lease and move
e. Consider request form Readycall to add a page on PCs website and ideas to celebrate their 30 anniversary and use available funds
f. Agree donation for poppy wreath and nominate a representative to lay the wreath at the Remembrance service on 8 November 2026

8. FEEDBACK TRAINING/ MEETINGS/ EVENTS ATTENDED

Parish Chairmans meetings/Clerks meetings
Training /information sessions

Please note that the next full council meeting is scheduled for 7 December 2026

Lucy Noakes Clerk to Horsmonden Parish Council 01892 724989 **Date of agenda notification** 27 October 2026



APPENDIX 1

Date: 26/10/2026 **Horsmonden Parish Council Current Year** **Page 1**

Time: 15:03 **Current A/c- Unity Trust Bank**

List of Payments made between 05/10/2026 and 01/11/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
07/10/2026	Mrs L Noakes	BACS	13.75		Reclaim of travel costs
07/10/2026	Forvis Mazaars LLP	BACS	504.00		External audit fees
07/10/2026	Pillory Barn	BACS	7,038.00		VH consultation 50%
07/10/2026	Mulberry Local Authority Servi	BACS	234.00		internal auditing (interim)
07/10/2026	Altitude Events Ltd	BACS	120.00		Deposit HoVEC entertainment
14/10/2026	HMRC	BACS	912.28		Tax & NI October
14/10/2026	A J Boon	BACS	29.70		Reclaim Cllr Travel Costs
16/10/2026	EDF Energy	DD	38.90		Sept energy Toilets
16/10/2026	EDF Energy	DD	23.91		Sept energy lights
16/10/2026	Castle Water	DD	122.92		Water supply Toilets Sept
16/10/2026	Clearview Windows	BACS	60.00		Wash Play equip Sept
16/10/2026	Clearview Windows	BACS	50.00		Wash benches/boards sept
19/10/2026	Drax	BACS	207.40		Sept street lights energy
19/10/2026	EE - BT	DD	93.48		Mobiles & CCTV Toilets
19/10/2026	Peoples partnership	DD	301.15		October staff pensions
23/10/2026	Mrs L D Noakes	BACS	1,847.66		October salary
23/10/2026	Anna Blyth	BACS	1,349.73		October Staff Salary
26/10/2026	Microshade VSM/Flotek	DD	250.36		October emails and data
26/10/2026	P&F Cleaning services LTD	SO	550.00		Clean toilets & shelter Oct
		Total Payments	13,747.24		