



## **HORSMONDEN PARISH COUNCIL MEETING**

In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4) Notice is given that an ordinary meeting of Horsmonden Parish Council will be held in the Village Hall, Back Lane, Horsmonden on 6 October 2025 at 19:30.

**Members of the public have the right to attend and will be welcomed by the Council.**

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**TO ALL MEMBERS OF HORSMONDEN PARISH COUNCIL** You are hereby summoned to attend the Meeting of Horsmonden Parish Council on Monday 6 October 2025 at 7.30pm in Horsmonden Village Hall, Back Lane, Horsmonden, Kent TN12 8LH.

**Meeting called by Lucy Noakes** Clerk to Horsmonden Parish Council, 01892 724989

Date: 30 September 2025

**Please note** that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting. All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

**Declarations of Interest (in accordance with the Members' Code of Conduct):** If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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## **AGENDA**

*Please see Agenda Notes for quotations and links to background information available at the time of issue on the following agenda points.*

### **1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.**

### **2. PUBLIC SESSION (no decisions):**

**Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification**

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### 3. MINUTES OF PREVIOUS MEETING

Agree the Minutes of the Parish Council meeting on [1 September 2025](#)

### 4. PARISH COUNCIL FINANCE/QUOTATIONS

- a. Agree payments listing up to and including 30 September 2025 (see Appendix 1)
- b. Bank reconciliations at 30 September 2025
- c. Discuss and note response from external auditor/ finalisation of AGAR
- d. Agree final quotation for CCTV at the public conveniences, acceptance of KCC grant for £500 towards costs and adopt DPIA (Data Protection Impact Assessment)
- e. Request from PWCAC for donation/grant

### 5. PLANNING

- a. Planning applications.

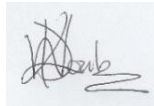
Planning Application:	25/02031/FULL
Proposal:	<b><u>Porch extension; first &amp; second floor rear extension; alterations to external fenestration &amp; installation of 2 no. rooflights</u></b>
Location:	2 Wharf Cottages, Goudhurst Road, Horsmonden, Tonbridge, Kent TN12 8AP

- b. Discuss agenda for HDAG Meeting on 14 October 2025
- c. Feedback and updates on planning and enforcement matters

### 6. PARISH COUNCIL DECISIONS/ADMINISTRATION

- a. Parish Highways/footpath/street lighting/landscaping and tree works
- b. HIPs (Highways Improvement Plan) [HIPS](#) – Agree on final priorities for utilising the £25k Rural Parish Grant (deadline 31 October)
- c. Formally agree internal works at the Institute Building
- d. Discuss/agree use of Sports club land for firework display
- e. Update from Chair regarding recent KALC meetings re Government Reorganisation
- f. Response to Ben Chapelard’s questions about Local Government Reorganisation
- g. Feedback from the 2025 Horse Fair – Electricity charges
- h. Consider policy review:
  - Information Available from HPC (including costs schedule)
  - Dark Skies Policy
  - Draft IT Policy
- i. Feedback following HPC meeting with Sports Club on 25 September
- j. Discuss the future of the Fromandez Drive wildflower garden (approval of additional maintenance costs with the extra area added)
- k. Consider recycling options for old Cllr laptops

***Please note that the next full council meeting is scheduled for 3rd November 2025***



Date: 26/09/2025

## Horsmonden Parish Council Current Year

Page 1

Time: 12:47

## Current A/c- Unity Trust Bank

## List of Payments made between 01/09/2025 and 26/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2025	Lloyds Bank PLC	DD	3.00		Credit card invoice Sept
03/09/2025	NPower Business solutions	BACS	56.65		Electricity Christmas lights
03/09/2025	HMRC	BACS	677.60		Tax & NI September
05/09/2025	Peoples partnership	DD	238.18		Pensions september
09/09/2025	Business Stream	DD	207.74		waste water May-Aug
11/09/2025	British Gas Lite	DD	30.62		electricity Toilets Aug
11/09/2025	British Gas Lite	DD	12.79		electricity VG Box Aug
15/09/2025	British Telecom	DD	132.53		Telephone & Broadband
16/09/2025	Castle Water	DD	99.07		water supply toilets
17/09/2025	EE - BT	DD	63.94		Mobile phones sept
25/09/2025	Mrs L Noakes	BACS	1,626.33		Sept salary
25/09/2025	Anna Blyth	BACS	1,170.32		Sept Salary
26/09/2025	P&F Cleaning services LTD	BACS	500.00		cleaning toilets& shelter Sep
26/09/2025	Gillet & Johnston	BACS	230.40		Clock service - annual
26/09/2025	Capel Groundcare	BACS	829.31		Installation of bench FD
26/09/2025	Society Of Local Council Clerk	BACS	36.00		Canva design ttraining
26/09/2025	Microshade VSM	BACS	209.62		September emails and Data
Total Payments			6,124.10		