



HORSMONDEN PARISH COUNCIL MEETING

In accordance with the statutory requirements of the Local Government Act 1972 Schedule 12 Paragraph 26 (2) [A] (Admissions to meetings) Section 1 (4) Notice is given that an ordinary meeting of Horsmonden Parish Council will be held in the Village Hall, Back Lane, Horsmonden on 13 April 2026 at 19:30.

Members of the public have the right to attend and will be welcomed by the Council.

TO ALL MEMBERS OF HORSMONDEN PARISH COUNCIL You are hereby summoned to attend the Meeting of Horsmonden Parish Council on Monday 13 April 2026 at 7.30pm in Horsmonden Village Hall, Back Lane, Horsmonden, Kent TN12 8LH.

Meeting called by Lucy Noakes Clerk to Horsmonden Parish Council, 01892 724989

Date: 2 April 2026

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting. All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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AGENDA

Please see Agenda Notes for quotations and links to background information available at the time of issue on the following agenda points.

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.

2. PUBLIC SESSION (no decisions):

Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification

3. MINUTES OF PREVIOUS MEETING

Agree the Minutes of the Parish Council meeting on [2 March 2026](#)

4. PARISH COUNCIL FINANCE/QUOTATIONS

- a. Agree payments listing up to and including 31.03.2026 (see Appendix 1 on page 3)
- b. Bank reconciliations for all bank accounts at 31.03.2026
- c. Consider street lighting contract for 26-27
- d. Consider quotation to replace rope ladder at parish play area
- e. Consider fee for annual membership of KALC April 26-27
- f. Consider quotation for cleaning village gateways
- g. Consider quotation for various groundwork maintenance. (Aeration, scarifying, fertiliser, weed the VG). Removing soil from Goudhurst Road pavement (already agreed by the Clerk)
- h. Consider support for ACRE (Actions for communities in Rural Kent)

5. PLANNING

- a. Applications

Planning Application:	25/02758/REM
Proposal:	<u>Approval of Reserved Matters (Appearance, Landscaping, Layout & Scale) following Outline Permission for Village hall and a residential development of up to 68 dwellings and associated infrastructure (22/00296/OUT). Village hall is excluded.</u>
Location:	Land South Of Brenchley Road, Brenchley Road, Horsmonden, Tonbridge, Kent

- b. Feedback on S106 agreement for planning application [24/00078/HYBRID Bassetts Farm](#) and recent issues regarding the developments
- c. Agree attendees for meeting with Renvolt regarding information boards at Bockingfold Solar Farm site
- d. Feedback and updates on planning and enforcement matters

6. UPDATES FROM BOROUGH/COUNTY COUNCILLORS

7. PARISH COUNCIL DECISIONS/ADMINISTRATION

- a. Parish Highways/footpath/street lighting/landscaping and tree works
- b. Request from Brenchley and Matfield PC to consider requesting an additional gritting route for winter 2026 onwards
- c. HIPS (Highways Improvement Plan) [HIPS](#)
- d. Review and agree draft lease for new Parish Office
- e. Consider updated scope of works for New Village Hall survey
- f. Consider establishing a working party to review and update the Emergency Plan, including proposed timelines and members willing to join the group.
- g. Consider new Travel and Subsistence Policy
- h. Update from Chair about Local Government Reorganisation and liaising with other local parishes about clustering
- i. Discuss next steps for the parish play area project
- j. Consider VG booking for the HoVEC Summer Festival 4th- 7th June
- k. Consider VG booking for May day event held by Leigh Academy Horsmonden
- l. Agree Village Green booking for short video – change of date to 27-31 July 2026
- m. Consider request for scattering of ashes on Horsmonden Village Green.
- n. Consider booking free AED training with Hopkins Training
- o. Discuss community litter pick 9 May 2026

8. CONSULTATIONS

- a. KCC Consultation Proposed new primary school in Paddock Wood, Tunbridge Wells
<https://letstalk.kent.gov.uk/new-school-paddock-wood> closes 22 April 2026
- b. KCC Consultation: Draft Short Breaks Strategy 2026-2031
www.kent.gov.uk/shortbreaksconsultation closes 30 April 2026

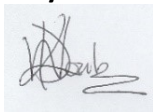
9. FEEDBACK TRAINING/ MEETINGS/ EVENTS ATTENDED

Meeting with SW
Parish Chairmans meetings/Clerks meeting
Police community engagement events

Please note that the next full council meeting is scheduled for 11 May 2026

Lucy Noakes Clerk to Horsmonden Parish Council 01892 724989

Date of agenda notification 2 April 2026



APPENDIX 1

Time: 10:06

Current A/c- Unity Trust Bank

List of Payments made between 02/03/2026 and 31/03/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/03/2026	Capel Groundcare	BACS	732.92		Feb Groundcare,Sids,Play area
03/03/2026	Lloyds Bank PLC	DD	82.54		credit card feb
06/03/2026	Hi Kent	BACS	480.00		Community Grant to charity
06/03/2026	DAVSS	BACS	250.00		community grant to charity
06/03/2026	Society Of Local Council Clerk	BACS	313.00		clerks membership SLCC
06/03/2026	Gillet & Johnston	BACS	330.00		Clock repairs
09/03/2026	Business Stream	DD	203.97		quarterly waste water
11/03/2026	Hopkins	BACS	1,167.00		AED cabinet & aftercare
16/03/2026	British Telecom	DD	129.73		telephone and broadband
17/03/2026	EDF Energy	DD	46.17		Feb Electricity toilets
17/03/2026	EDF Energy	DD	18.24		Feb electricity VG boxes
17/03/2026	EE - BT	DD	93.95		mobiles & CCTV SIM
17/03/2026	Castle Water	DD	46.41		Feb Water supply
19/03/2026	Peoples partnership	DD	238.18		staff pension March
19/03/2026	Kent Pat Testing Ltd	BACS	144.60		PAT testing
20/03/2026	Microshade VSM	BACS	209.62		emails & data March
20/03/2026	HMRC	BACS	677.60		March tax & NI
20/03/2026	Capel Groundcare	BACS	777.94		March Groundcare SIDS Playarea
23/03/2026	NPower Business solutions	BACS	48.74		Christmas lights 25-26
23/03/2026	Tunbridge Wells Borough Council	BACS	52.60		Rates Parish Office
23/03/2026	Horsmonden Village Hall	BACS	675.00		Parish Office rent
24/03/2026	Horsmonden Village Hall	BACS	720.00		Hall Hire 25-26
24/03/2026	Drax	DD	234.95		Electricity SL Feb
25/03/2026	P&F Cleaning services LTD	SO	500.00		Clean Toilets & shelter March
25/03/2026	Mr J Couchman	BACS	160.00		play area& clock insp March
25/03/2026	Anna Blyth	BACS	1,170.32		Staff salary March
25/03/2026	Mrs L Noakes	BACS	1,626.33		Staff salary March
31/03/2026	Lloyds Bank PLC	DD	3.00		Credit card March
31/03/2026	Mulberry & Co	BACS	144.00		Quarterly payroll charges
31/03/2026	Unity Trust Bank	DD	9.85		Feb bank charges
Total Payments			11,286.66		